

MALDON DISTRICT LOCAL HIGHWAYS PANEL MINUTES

FRIDAY 10 DECEMBER 2021 at 09:15hrs

REMOTE MEETING

Chairman:	Councillor M F L Durham
Panel Members:	Essex County Council – Councillor J Fleming, Councillor W Stamp Maldon District Council – Councillor M R Edwards, A L Hull, R H Siddall Parish Council Representative – Mr J Anderson
Officers:	Charlotte O’Connell - Highway Liaison Officer Ian Henderson – Team Leader Road Safety Engineering Jon Simmons – Highways Liaison Manager James Drabwell – Highway Liaison Officer (Observation Only)
Secretariat:	Charlotte Elderton – Maldon District Council

Item		Owner
1.	<p>Welcome and Introductions:</p> <p>The Chairman welcomed all Members to the remote meeting of the Maldon District Local Highways Panel and advised on the protocol for today’ meeting. Individual introductions were given.</p> <p>Cllr Durham advised that the March meeting will be held in person at the Council Chamber at Maldon District Council.</p>	Chairman
2.	<p>Apologies for absence:</p> <p>Apologies have been received from Kris Radley, Essex Highways, Councillor Anne Hull and Councillor Wendy Stamp.</p>	All
3.	<p>Minutes of Previous Meeting:</p> <p>The minutes of the meeting held on 10 September 2021 were received and confirmed.</p>	All
4.	<p>Matters Arising from Minutes of the previous meeting: 10 September 2021</p>	All

	<p>Charlotte O’Connell and Dave Gallop have arranged some visits in Maldon next week to look at what local street improvement projects that have been submitted could be progressed.</p> <p><u>Item 1 – Blackhouse Farm Cottages, Steeple Road, St Lawrence – TMI</u> – Whilst it was noted that the scheme should be removed, a meeting with the residents should be conducted to explain the reason.</p> <p><u>Item 3 – Fambridge Road, Maldon (Limebrook Way RAB to Royal Oak P/H) – Footpath</u> – This item has remained on the list for some time, a meeting is to be arranged with the landowners otherwise LHP will need to reconsider this scheme.</p> <p>Action: Cllr Jane Fleming to arrange a meeting with the Landowners.</p> <p><u>Item 9 – Little Totham Parish – Gateway Features</u> – The design team have been chased, there is no reason to suggest the gates cannot be updated. Charlotte O’Connell has a meeting with the team leader this afternoon and will pick this scheme up.</p> <p>The speed survey data has been returned relating to Heybridge Basin, this will now be analysed.</p> <p>It was noted that the Speed Management Strategy has been promised early in the new year when schemes that remain for this reason can be decided upon.</p>	
<p>5.</p>	<p>Casualty Reduction Schemes Presentation</p> <p>Ian Henderson attended the meeting to give an update on the Casualty Reduction Schemes advising that each year the team analyse 3 years of collision data that is supplied by the police, with that data that team look for specific cluster sites that meet urban and rural networks and drill down for trends and patterns where it is felt that the area could benefit from engineering.</p> <p>From the analysis of the most recent data, the following sites were identified:</p> <p>Maypole Road – this went through a feasibility study last year and a design was put to paper, however this was not implemented. A positive meeting was held this week, where the current design proposals were put on hold and will now look to implement a speed reduction in the interim. It was suggested that speed checks are conducted on a regular basis and this had been confirmed with MDC enforcement team and the police.</p> <p>Captains Wood Road, junction with Maypole Road – The issue appears to be with road users turning right and failing to give way.</p>	<p>Ian Henderson</p>

	<p>Will be looking to undertake vegetation and signage improvements and relocate the chevron signs along with a standard give way sign.</p> <p>Burnham Bends – Extend the limits of the engineering measures due to loss or control and poor manoeuvres. Design and Implementation will be next year.</p> <p>Members raised concern regarding another site, Appleton’s Bridge as there have been numerous accidents at this site and road signs constantly being hit. Action: Ian Henderson agreed to look at data for this site to bring to the next meeting.</p> <p>Cllr Durham had been contacted by a resident from Blue Mill Hill (Witham Road, through Wickham Bishops) due to number of collisions. A meeting has been arranged with Cllr Scott early in the new year. Ian Henderson confirmed that you are unable to have a double white line system in the same location as a no over taking order. As the current collision history doesn’t correlate, it cannot be looked at from an engineering perspective. Action: Ian Henderson to advise Cllr Durham of the legal wording.</p> <p>Cllr Edwards also raised concerns over the Crossing near to Plantation Hall where there was a serious accident last week. Action: Cllr Edwards to forward the information to Charlotte O’Connell for review.</p>	
<p>6.</p>	<p>Report on Funded Schemes – 2021/22:</p> <p>The Highways Liaison Officer drew Members attention to page 10 of the report.</p> <p>Budget Summary 2021/22 Capital Budget - £200,000 Additional Capital Funding - £200,000 Safer Roads Schemes - £35,250 Estimated Value of other Commissioned Schemes - £214,750 Remaining Budget to Allocate £150,000</p> <p>For ease of reference those schemes shaded green denoted completed.</p> <p>It was confirmed that the remaining budget of £150,000 can be carried forward to the 2022/23 financial year.</p> <p><u>Item 1 – East End Road, Bradwell on Sea – 20 when lights flash</u> <u>Item 2 – Kelvedon Road, Wickham Bishops – Bus Stop</u></p>	

	<p>Both of the above schemes have both slipped into this quarter and are awaiting a programme date. A meeting is to take place this afternoon to hopefully agree the programme date.</p> <p><u>Item 5 – Tollesbury Road, Tolleshunt D’Arcy – This scheme went through unopposed and the implementation of the 30mph speed limit came into effect on 08.12.21.</u></p> <p><u>Item 7 – High Street, Maldon – 20mph – The TRO is awaiting approval.</u></p> <p><u>Item 8 – Maypole Lane, j/w Back Lane, Great Totham – Casualty Reduction Scheme – This scheme is on hold pending a meeting with Cllr Scott and the Parish Council.</u></p> <p><u>Item 12 – Maypole Road, Langford – Signage Improvements</u> <u>Item 13 – The Street & School Road, Little Totham – Traffic Management Improvements</u></p> <p>Both of the above schemes (12 & 13) may slip into the next financial year, this is due to resource issues. However it was noted another officer will be commencing work in Maldon and will pick these schemes up.</p> <p><u>Item 14 – Woodrolfe Road, Tollesbury – Surface Improvements</u> <u>Item 15 – Wood Road, Heybridge – 20mph</u></p> <p>Both of the above schemes are on track for completion in Q4.</p>													
<p>7.</p>	<p>Report on Schemes Awaiting Future Funding:</p> <p>For ease of reference those schemes shaded green denoted they had been validated as being feasible and were available for consideration. Those shaded amber were awaiting the results of a feasibility study and red denoted schemes that were against Essex County Council (ECC) policy or there was no appropriate engineering solution. Finally, white was where a request has been received and was in the initial validation process.</p> <p>The Highways Liaison Officer drew the Panel’s attention to page 14 of the report.</p> <p>Budget Summary</p> <table data-bbox="284 1733 734 1953"> <tr> <td>Safer Roads</td> <td>£0</td> </tr> <tr> <td>Traffic Management</td> <td>£29,500</td> </tr> <tr> <td>Walking</td> <td>£45,000</td> </tr> <tr> <td>Passenger Transport</td> <td>£0</td> </tr> <tr> <td>Public Rights of Way</td> <td>£0</td> </tr> <tr> <td>Total</td> <td>£74,500</td> </tr> </table>	Safer Roads	£0	Traffic Management	£29,500	Walking	£45,000	Passenger Transport	£0	Public Rights of Way	£0	Total	£74,500	<p>Highways Liaison Officer</p>
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	<p>Traffic Management</p> <p>The schemes that are shaded amber are those schemes which are waiting for further review once the Speed Management Strategy is published. They will be reviewed again against this policy and a decision made.</p> <p><u>Item 2 – Fambridge Road, Maldon (Limebrook Way RAB to Royal Oak P/H) – Footpath</u> – Unless this is resolved prior to March 2022 meeting, this scheme may be removed.</p> <p><u>Item 6 – Mill Road, Maldon – Signage</u> Action: Charlotte O’Connell will chase the design team for an update and advise Cllr Fleming of the progress.</p> <p><u>Item 14 – Basin Road, Heybridge Basin – Gateways</u> – The speed surveys have been returned. Action: Charlotte O’Connell to provide a copy of the speed surveys to Cllr Durham and Cllr Edwards.</p> <p><u>Item 20 – Hackman’s Lane, Cocks Clark – 40mph Buffer</u> – Cllr Scott is coming to site for a visit on the 7 January 2022. Action: Charlotte O’Connell to update the scheme to amber.</p> <p><u>Item 38 – Wick Road/Ramblers Way – Parking</u> – Councillor Stamp had been made aware that this was a parking issue and had been referred to SEEP. Action: Members agreed for this scheme to be removed.</p> <p>Members asked if an acknowledgement could be sent to confirm receipt of any new LHP schemes that are submitted. Every month the scheme list is updated on the website which can be viewed and follow up made if the schemes have not appeared.</p> <p>Action: Charlotte O’Connell will ensure acknowledgements are sent when new schemes are received.</p> <p>Cllr Fleming raised concerns that schemes she had submitted were not on the list.</p> <p>Action: Charlotte O’Connell and Cllr Fleming to discuss outside of the meeting.</p>	
<p>8.</p>	<p>Any Other Business</p> <p>Members were advised to continue to submit ideas for schemes in advance of the meeting in March 2022.</p>	

9.	Date of next meeting Friday 11 th March 2022 commencing at 09:15 a.m.	
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The meeting closed at 10:15 a.m.