

**COLCHESTER LOCAL HIGHWAYS PANEL MINUTES – MONDAY 10  
JULY 2017 – 2PM**

**County Hall, Chelmsford, Committee Room 6**

<b>Chairman:</b>	CC Anne Brown
<b>Panel Members:</b>	CC Anne Turrell (Deputy), CC Member Kevin Bentley, CC Member Sue Lissimore, CC Member Julie Young, Cllr John Gili-Ross, Cllr Brian Jarvis, Cllr Dennis Willetts, Cllr Lyn Barton
<b>Officers:</b>	EH Sonia Church – Highway Liaison Manager EH Joe Hazelton – Highway Liaison Officer ECC Phillip Cruddace – Cabinet Support Officer
<b>Secretariat:</b>	EH Charlotte Islin – Technical Assistant

Item		Owner
1.	<b>Welcome and Introductions:</b> - County Member David Harris	
2.	<b>Apologies of Absence</b> - Cllr Kevin Bentley - Cllr Brian Jarvis - Cllr Sue Lissimore  <b>Declarations of interest:</b> - None	
3.	<b>Minutes of meeting held on 29 March 2017 to be agreed as correct record:</b> Agreed	
4.	<b>Matters Arising from Minutes of the previous meeting:</b>  <b>The Strood</b> – SC informed the panel that the bulge switch has corroded and there are currently discussions taking place between the manufacturer and scheme designer to determine how we can resolve the fault. <i>Action - JH to find out the timescale for officers finding a resolution, and feedback to Cllr Brown and Cllr Turrell within 4 weeks.</i>  Cllr Turrell asked whether this would require more funding, SC stated that it is currently unknown.  <b>Missing VAS Wivenhoe</b> - JH has produced a report of the VAS that need repairs. Additional handout presented to the Panel Members.	<b>JH</b>

	<p><b>20mph across the county</b> – SC stated that a Cabinet Member Briefing Note would be presented to Cllr Grundy. Cllr Willetts asked whether this would delay developer funded 20mph zones, JH confirmed that it would not. <i>Action - SC to find out when this CMBN will be produced and circulate this information.</i></p> <p>Cllr Willetts emphasised that if other Counties across the UK can implement 20mph zones outside of schools then Essex should follow suit. <i>Action - Cllr Brown to write to Cllr Grundy to flag this as a concern.</i></p> <p>Cllr Young proposed, as a starting point, ranking schools in the area according to Road Safety statistics. SC stated that the Basildon and Castle Point Panels have already completed this. The cost of this report has been approximately £10,000. <i>Action - SC to present the Castle Point report to the Panel when it has been completed, as an example.</i></p> <p>Cllr Brown raised concerns that a lot of money from the Panel is being spent on schools.</p> <p><i>LCOL158002 - Footpath 8 Wivenhoe - adjacent to Wivenhoe train station.</i> - JH met with PROW and Network Rail on site; both have confirmed that this scheme will go ahead. <i>Action: JH to present target costs when available.</i></p> <p><i>LCOL158002 - Glen Avenue and A133 Cymbeline Way, Colchester</i> – estimated cost is £36,000. <i>Action - JH to circulate the design to the panel.</i></p> <p>Cllr Gili-Ross questioned design costs. SC stated that each design cost would be different depending on the complexity of the design.</p> <p><b>Passenger Transport</b> – LCOL165001 / LCOL165002 – Colchester Zoo, Stanway - The design team have requested up to date stats and the target cost. Once finalised, a programme date with the contractor can then be agreed. The scheme plans to implement dropped kerbing and to resurface sections of the footway to tidy the approach to Colchester Zoo. The shelter closest to the zoo has been replaced by Essex Highways two years previously.</p>	<p>SC</p> <p>CCAB</p> <p>SC</p> <p>JH</p> <p>JH</p>
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	<p><b>Walking</b> - LCOL153007- O/s CBC Town Hall, High Street, Colchester – Signage - JH met Cllr Lissimore on site to look into signage of the Town Hall. Cllr Lissimore is aware that this request will not proceed.</p> <p>LCOL163017 - High Street, Colchester - JH met Cllr Lissimore on site. Validation passed to officer to report. Investigation for a variety of options. There is currently no funding allocated to this scheme.</p> <p><b>Highways Rangers</b> – See report in Appendix</p> <p>Lewis Gardens – JH has emailed Major Projects, but is still awaiting a response.</p> <ul style="list-style-type: none"> <li>- Cllr Young raised concerns that vehicles are still taking U-turns at the top of Queen Street and that there is an issue with vehicles turning in a loop at the entrance to Lewis Gardens, which creates more traffic and could endanger pedestrians.</li> </ul> <p>Action - JH to chase with Major Projects on an update.</p>	<p><b>JH</b></p>
<p><b>6.</b></p>	<p><b>Approved Works Programme Update 2017/18</b></p> <ul style="list-style-type: none"> <li>- LCOL161006 – A134 Magdalene Street j/w A137 Queen Street – Completed 31/03/17</li> <li>- LCOL152162 - Ponders Road, Fordham and LCOL152022 - Wash Corner – JH explained that these schemes will be batched together. Engineers are currently finalising the designs and looking to deliver in Quarter 3. Cllr Brown would like to see this done by Christmas.</li> <li>- LCOL001010 - Glen Avenue and A133 Cymbeline Way – SC explained that there is a BT box close to the kerb line, BT reinvestigated, and highlighted as an issue at a late stage, this has delayed the start date.</li> <li>- LCOL163002 - High Street, Rowhedge – JH stated that Essex Highways are looking to complete the design by Quarter 3, dependent on the success of the land dedication by the Parish.</li> <li>- LCOL142061 - London Road, Zebra Crossing – SC explained that this site requires many drainage works, which could push up the cost of the scheme. The scheme will be costed in two parts, drainage, and the implementation of the zebra crossing.</li> </ul> <p>Action - JH to circulate costs when available.</p>	<p><b>JH</b></p>

	<ul style="list-style-type: none"> <li>- <i>LCOL158002 - Footpath 8, Wivenhoe</i> – Network Rail have concluded their investigations and are happy for works to proceed.</li> <li>- <i>LCOL162041 – Mill Road, outside school, Colchester</i> – This is at Traffic Regulation Order stage and could take 6 - 8 months to process depending on the objections received.</li> <li>- <i>LCOL152021 – Goojerat Road/Circular Road West - Tiger crossing</i> – SC explained that land negotiations are taking place, however, the landowner is not happy to give up the land unless ECC agree to the maintenance of the trees in the surrounding area. This matter is currently awaiting resolution.</li> <li>- <i>LCOL162014 - Monkwick Avenue, School Road, Maypole</i> – JH explained that this is already a 30mph zone, so the scheme to investigate lit terminal signs and repeaters will not proceed. JH opened this matter to the Panel for a decision to reallocate funding to a scheme on the 2018/19 rolling programme. <ul style="list-style-type: none"> <li>o Cllr Young recommended <i>LCOL163005 - Creffield Road, Oxford Road, Colchester - Speed Tables</i>. Cllr Turrell raised concerns that the implementation of this scheme may cause the area to lose parking provisions. The Panel decided to start with a consultation instead of starting with a topographical survey.</li> <li>o If the above scheme is not viable, the panel agreed to select <i>LCOL163011 – Park Lane, Langham</i> as the next scheme to be progressed.</li> </ul> </li> <li>- <i>LCOL161002 - Service Road access for Colne View Retail Park, Colchester</i></li> </ul> <p>Action - JH to check overall funding figure and to feed this back at the next Panel meeting.</p>	<b>JH</b>
<b>7.</b>	<p><b>Potential Schemes List for consideration of Panel in 2017/18</b></p> <p>Requestor and County Member will be informed if schemes are not feasible.</p> <p><b>Traffic Management</b></p> <ul style="list-style-type: none"> <li>- <i>LCOL162046 – Whitehall Road</i> – it is only possible to progress PR1 and PR2 routes, as there is limited revenue funding available for speed and volume surveys.</li> </ul> <p>The same reasoning applies for:</p> <ul style="list-style-type: none"> <li>- <i>LCOL162049 – Station Road jw Chapel Road</i></li> <li>- <i>LCOL162051 – Monkwick Estate</i></li> </ul>	



	<p><b>Congestion</b></p> <ul style="list-style-type: none"> <li>- LCOL177001 – A134 Wildeve Avenue, Colchester</li> </ul> <p>Action: JH to move to Traffic Management section.</p>	<p><b>JH</b></p>
<p><b>8.</b></p>	<p><b>Appendix</b></p> <p><u>Colchester Rangers Report</u></p> <ul style="list-style-type: none"> <li>- Parish Councils should know how to report a Rangers job and how the process works. They should have received an email with a how-to guide.</li> </ul> <p>Action - JH to resend the email</p> <ul style="list-style-type: none"> <li>- Cllr Gilli-Ross raised concerns about communication between Essex Highways and the Parish Councils. SC explained that Essex Highways will be updating the LHP section of the website, between now and September and looking to offer training, first, to County Councillors, Borough Councillors and then to Parish Councils, including Parish Clerks, so that they can have a better understanding of the LHP process.</li> <li>- SC provided a summary of the type of jobs that the Rangers could undertake.</li> <li>- JH requested that all requests for Rangers' activities are to be sent to the Rangers inbox.</li> </ul> <p>Action - JH to communicate the Rangers email address and process to all County, District, and Parish Members.</p> <ul style="list-style-type: none"> <li>- Cllr Young and Cllr Gili-Ross raised concerns about flailing, suggesting that Essex Highways should hire a service to undertake these works. SC explained that the Rangers contract does not include flailing and that Essex Highways could hire a service, but the work would have to meet the maintenance criteria.</li> <li>- The Rangers service costs around £80,000 per year. Cllr Brown suggested that the Panel could look to source this service through an alternative provider.</li> </ul> <p><u>S106 Update</u></p> <ul style="list-style-type: none"> <li>- Cllr Turrell requested further investigation into Tufnell Way as this should appear on the list.</li> </ul> <p>Action – JH to investigate if there is Section 106 funding available for Tufnell Way.</p>	<p><b>JH</b></p> <p><b>JH</b></p> <p><b>JH</b></p>





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