

## COLCHESTER LOCAL HIGHWAYS PANEL MINUTES –

13 December 2018 - 10.00

GRAND JURY ROOM, TOWN HALL, HIGH STREET,  
COLCHESTER, CO1 1PJ

<b>Chairman:</b>	CC Anne Brown
<b>Panel Members:</b>	CC Anne Turrell (Deputy), Cllr Lyn Barton, Cllr John Gilli-Ross, CC Member Dave Harris, Cllr Brian Jarvis, CC Member Lee Scordis, Cllr Dennis Willetts and CC Member Julie Young
<b>Officers:</b>	EH Sonia Church – Highways Liaison Manager EH Bradley Taylor – Highway Liaison Apprentice
<b>Secretariat:</b>	CBC Zoe Gentry – Democratic Services Officer

Item		Owner
1.	<p><b>Welcome and Introductions:</b></p> <p>The Chairman welcomed everyone to the Colchester Local Highway panel and asked everyone to introduce themselves.</p> <p>Declarations of interest Cllr Gili-Ross– members of the Community Initiatives Fund (CIF)</p>	
2.	<p><b>Apologies for Absence</b></p> <p>CC John Baker – clash with Peoples Meeting CC Sue Lissimore</p> <p>Cllr Turrell asked that the meeting is checked against the ECC meeting Calendar.</p>	
3	<p><b>2019/20 Casualty Reduction Schemes Briefing</b></p> <p>Ian Henderson updated on the following reduction schemes; B1025 Mersea Road, A1124 Wakes Colne, B1022 j/w Warren Lane, Cowdray Avenue (junction with North Station Road) A134 Nayland Road and the B1026 Layer Road (junction with Boadicea Way)</p> <p>B1025 Mersea Road – Identified 2 serious and 2 slight, feasibility was undertaken in financial year 2018/19. In financial year 2019/20 the costs for the delivery would be presented. Cllr Harris asked if the job was simple, Ian confirmed that the work should cause minimal disruption.</p> <p>A1124 Wakes Colne, identified last year, 4 slight last year and since 1 serious and one slight collision occurred. Works involved drainage</p>	

	<p>works, topographical survey, full testing of surface, carriageway lining improvements. Cllr Brown asked if the problem was known to maintenance and that should be looked at by the maintenance team. Terry to take away. John Gili-Ross asked if this is 30mph speed limit. Ian explained that the police will record if the accident was as a result of speeding. Cllr Turrell pointed out that LHP should not pay for the maintenance element. Ian to take away.</p> <p>B1022 j/w Warren Lane – High level feasibility was identified last year and the panel will be approached in March for the full design. The feasibility is yet to be completed but will be shared with the panel once complete. Major Projects will need to fund the construction.</p> <p>Cllr Barton asked about timeframe, Ian responded that land acquisition will be the deciding factor.</p> <p>Cowdray Avenue j/w North St Rd was identified last year, collisions involved cyclists, 2 serious and 5 slight collisions. Meeting had with Cllr Brown and Cllr Turrell to discuss movement. Cycle strategy lead will be consulted on the proposals. Detailed Feasibility will be undertaken in 2019/20.</p> <p>Cllr Scordis stated that he tends to dismount as a cyclist.</p> <p>Cllr Young asked that officers ensure that the art project is installed in tandem with the safety scheme.</p> <p>John Gilli-Ross confirmed that it was a dangerous roundabout, he asked for confirmation on the signage on North Station Road. Chance to get false reading due to works in the area. Residents do get frustrated with the piecemeal approach. Cllr Young asked that pre publicity should be undertaken regarding this scheme so the message our intension to improve public safety isn't diluted.</p> <p>The Panel agreed to all of these schemes in principal. Ian was taking them to Cllr Kevin Bentley once costs have been obtained. These will then be presented to the Panel in March.</p>	
<p><b>6.</b></p>	<p><b>Appendix - Colchester Rangers Report</b></p> <p><i>Item 6 Appendix – Colchester Rangers Report was decided to be taken next by the Chair.</i></p> <p>Sonia introduced the item and then handed over to Terry Knights who is Manager of the Colchester Rangers.</p> <p>Terry gave detailed information to the Panel with regards to the work that had been completed and also the time that it took for Rangers to complete those tasks.</p>	

	<p>In response to questions from the Panel Terry informed them that he would create a portfolio of the work that the Rangers have completed with before and after photos as the list does not show how much has been done by the Rangers.</p> <p><b>Action: - Sonia to provide photos for next meeting</b></p> <p>Cllr Brown will approach Cllr Bentley on behalf of the LHP regarding vegetation overhanging the highway.</p>	<p><b>SC/TK</b></p>
<p><b>4.</b></p> <p><b>5.</b></p>	<p><b>A133 Ipswich Road Scheme Update</b></p> <p>The panel members decided that they have had sufficient updates on this scheme.</p> <p><b>Minutes of the previous meeting:</b></p> <p>Alan Lindsey send round the up</p> <p>Sonia informed the Panel that work was still on going with Passenger Transport and the bus shelters. New costings are having to be calculated. The metal shelter costs are more expensive than originally thought.</p> <p>Cllr Turrell asked if all other panel are recording the same prices. Sonia explained that she has researched the cost in a lot more detail than we would normally undertake on commission of the LHP schemes. Not all bus stops will be exactly the same. Sonia has not approached the Parish Councils on this matter other than Wormingford.</p> <p>Cllr Brown stated that the Parishes maintain the wooden shelter going forward.</p> <p><b>Action: - Sonia to update between panels on how long each have been waiting and the cost of the shelters</b></p> <p>Cllr Brown envisaged that Parishes would only pay the differences between the metal and wooden shelter. Sonia explained that not all metal shelter costs are exactly the same. Sonia stated that the wooden shelter did not included installation.</p> <p>Cllr Willetts suggests that all of the bus shelters here are all within the bounds of reasonableness.</p> <p>The Panel all agreed and requested that the Wormingford bus stops go ahead as soon as possible and for Sonia to come back will a full report at a future meeting.</p>	<p><b>SC</b></p> <p><b>SC</b></p>

	<p><b>Creffield Road/Oxford Road – Speed table</b> – Sonia informed the Panel that she was in talks with Cllr Lissimore and that she will speak to NEPP about an alternative scheme.</p> <p>HYS! (Have Your Say) Wording – Sonia informed the Panel that having gone back to ECC with regards to amending the advertised wording for public speakers, ECC did not feel it needed amending. But they would add the line to say members of the Public to contact the Chairman if wishing to speak’.</p> <p>The Panel agreed.</p> <p>Sonia stated that all other actions have been completed.</p>	
<p>6.</p>	<p><b>Appendix continued</b></p> <p>❖ <b>S106 Update</b></p> <p>Sonia gave an update on the Section 106 and informed the Panel of the schemes going through, what stage they are at and when completion date was anticipated.</p> <p>Cllr Scordis asked what is a quietway? Sonia explained that it was to divert cyclists to a quiet route to use. However the design will be shared once ready.</p> <p>Cllr Young asked if the money left over could be used for improvements scheme especially routes which fall outside of the highway remit (Larkship Way). Sonia stated that the money can only be used within the remit of the planning application. Any questions can come through. It is very unlikely that any funds could be used on another development which went into liquidation. Also item 3, the report is incorrect that the schemes was not to spend on bollards, please amend for next meeting.</p> <p><b>Action: - SC to come back to the Panel if there was any money left over as some of the schemes may come in more economically than originally thought.</b></p> <p>❖ <b>Revenue Spend</b></p> <p>For panel to note. Sonia informed the Panel that there was no money left for the rest of the financial year.</p>	<p>SC</p>

<p><b>7.</b></p>	<p><b>Approved Works Programme Update 2018/19:</b></p> <p>The Panel discussed the schemes commissioned for delivery within 2018/19 financial year and approved the works programme.</p> <p>Sonia went through the list of the Approved Works Programme and gave an update for all.</p> <p>The Panel asked that Sonia urgently look at the steps outside Bills Restaurant, High Street, Colchester as they felt the design should be changed to become a slope rather than the addition of rails.</p> <p>Northern Approach Road requires an extra £4k for the scheme to progress and the panel agreed to this budget increase.</p> <p>The directly delivery scheme have been added to no extra cost to the panel and the figures are to note if we were to deliver the works via the supply chain partner route.</p> <p>Wakes Colne and Chappel have approached Cllr Brown to install a mobile VAS. Cllr Brown would Sonia to provide some costings to Cllr Brown. Sonia reported that the cost of moving them in other areas is borne by the LHP. Sonia will be writing a report on the overall position for VAS and taking this to the Cabinet Member in time with a view to changing our process on VAS installation.</p> <p>Cllr Brown would like to see the report and asked that Sonia update the Parishes on the situation once know.</p> <p>No further questions with regards to the report.</p>	<p><b>SC</b></p>
<p><b>8.</b></p>	<p><b>Potential Schemes List for Consideration of Panel 2019/20:</b></p> <p>Sonia provided the Panel with Report 3, Potential Schemes List. (Pages 27-39 Inc.) Comments below:</p> <p>Sonia informed the Panel that 41 schemes were outstanding with 13 awaiting County Members Support and 5 other schemes still waiting for further information.</p> <p>The Panel then went through all the red schemes.</p> <p><b>Traffic Management</b></p> <p>No. 3 – Holt Drive, Colchester LCOL162031 – back to Validation          No. 7 – Blackheath, Colchester LCOL162062 – to be reverted back to Amber          No. 9 – Crown Street, Manningtree LCOL172002 - back to Validation          No. 13 – Church Road, Fordham LCOL172012 – Sonia to look at signage and get back to Panel</p>	

	<p>No. 22 – Langham Road, Colchester LCOL172034 – to keep open          No. 33 – East Road, Mersea LCOL172030 – The County member would like a 30mph speed limit so this location would need a CMA to Cabinet Member. The Town Council needs to be asked for their view. Cllr Scordis asked that 75% of residents should support the reduction.</p> <p>No’s 1, 8, 14, 16, 21, 25, 28, 29, 30, 34, 37, 45, 48, 58, 61 &amp; 62 were all agreed to be removed by the panel.</p> <p><b>Walking</b></p> <p>No. 1 – Miller Lane, Stanway LCOL152150- to be removed          No. 10 – Maypole Road, Tiptree LCOL173012 – to be removed as the PV2 did not support the criteria, planning need to be aware of the desire.          Action – Sonia to alert planning.</p> <p>John Gilli-Ross asked if we can do footway maintenance, the answer at the moment is no. Advise to speak to County Councillor.</p> <p>No13 – Sheargate Steps – a ramp is not possible. Cllr Scordis would like this to be changed to a handrail.</p> <p>Action – Sonia to report back.</p> <p><b>Passenger Transport</b></p> <p>No 1 – Stratford Road – panel agreed to remove scheme.          No 9 – Mersea Road Bus Stop needs to be removed as this is a duplication to the one on the approved schemes list.</p>	<p>SC</p> <p>SC</p>
<p><b>9.</b></p>	<p><b>Any other business:</b></p> <p>Cllr Brown asked for an audit to be done with regards to Colchester signage. The Panel felt there were a lot of wrong and broken signs that needed fixing.</p> <p>Action – Sonia to add to the programme although scheme request form would be needed from the requestor.</p> <p>Cllr Harris – Meyrick Crescent – The residents would like exactly the same design at the road adjacent. Cllr Harris would like an informal consultation to be undertaken. Sonia looked at the design and they would prefer tables rather than questions.</p> <p>John Gilli-Ross thanked Sonia for much improved paperwork. Cllr Turrell also thanked Joe for all of his hard work during his time as a Highways Liaison Officer.</p>	<p>SC</p>

<b>10.</b>	<b>Date of next meetings:</b>  Wednesday 13 March 2019, 1pm Grand Jury Room, Town Hall, High Street CO1 1PJ	