

Epping Forest District LOCAL HIGHWAYS PANEL MINUTES

14 June 2021 – 16:00-16:52 hrs

Virtual Meeting on Zoom

Chairman:	Councillor C Whitbread (ECC)
Panel Members:	Councillor S Kane (ECC) Councillor J McIvor (ECC) Councillor C Pond (ECC) Councillor M Vance (ECC) Councillor I Hadley (EFDC) Councillor H Kane (EFDC) Councillor A Lion (EFDC) Councillor D Wixley (EFDC)
Other Councillors:	Councillor N Avey (EFDC)
Officers:	S Alcock – Highways Liaison Officer (Essex Highways) D Gollop – Design Manager (Essex Highways) S Church – Highways Liaison Manager (Essex Highways) M Thompson – Service Manager, Technical (EFDC) Michael Adamson – Area Manager (NEPP)
Secretariat:	J Leither – Democratic Services Officer (EFDC)

Item		Owner
1.	<p>Welcome and Introductions</p> <p>The Chairman welcomed Members, Officers and Guests present and asked that everyone formally introduce themselves.</p>	
2.	<p>Apologies</p> <p>Apologies had been received from Councillor L Scott (ECC).</p> <p>Declarations of Interest</p> <p>There were no declarations of interest pursuant to the Council's Code of Member Conduct.</p>	

3.	<p>Minutes</p> <p>RESOLVED:</p> <p>That the minutes of the meeting held on 22 March 2021, be agreed by the Panel as a true record.</p>	
4.	<p>Matters Arising from Minutes of the previous meeting</p> <p>LEPP192044 Grange Crescent j/w Manor Road Chigwell – Councillor A Lion reported that although this scheme had been completed there was a problem to this scheme in that the bollards had now been knocked down 4 times.</p> <p>The HLO advised that a feasibility study was awaiting funding to look at the whole area and she would ensure the area where the bollards have been installed would be looked at as part the feasibility study.</p>	SA
5.	<p>Report on Funded Schemes</p> <p>The HLO updated Members on the current position of all the schemes which the Epping Forest Local Highways Panel had recommended for inclusion in the 2021/22 programme. She advised that:</p> <p>LEPP 172035 – Roebuck Lane, Buckhurst Hill which was due to start on the 1 June 2021, this had now been delayed due to resources and advised that she hadn't be informed of another start date.</p> <p>D Gollop stated that this was due to staff leaving and an update would be given as soon as any information was received.</p> <p>LEPP 182020 – Chigwell Lane j/w Oakwood Hill – Traffic management improvements. Councillor D Wixley asked the HLO for an update.</p> <p>The HLO advised that she had not been given a programme or works yet and stated that she had asked for it at the end of 2021 and as soon as it was received, she would update the Panel.</p> <p>LEPP193009 – Willingale Road, Loughton – Zebra Crossing. Councillor C Pond noted that this scheme was due to start in the school holidays and asked if the HLO had a specific date.</p> <p>The HLO advised that she had been given a start date of the 2 August 2021.</p> <p>RESOLVED:</p>	SA
6.	<p>Report on Schemes Awaiting Funding</p> <p>The HLO updated Members on the current position of all the schemes which the Epping Forest Local Highways Panel had recommended for inclusion in the 2021/22 programme. She advised that the remaining budget for 2021/22 was £183,774 and informed the Panel that they should allocate this amount to schemes at this meeting. Any budget unallocated will be reported back to ECC</p>	SA

	<p>The HLO advised that there may be some monies coming back from schemes where there is an indication that they may be under budget and advised that the Panel should now decide on the schemes that they would like to take forward for the 2021/22 year and estimated that they had £200,000 left in the budget.</p> <p>The Panel went through the schemes that they wanted to put forward as priorities for 2021/22 and agreed on the schemes listed below:</p> <p>LEPP162069 – Dobbs Weir, Roydon – Installation of footway between Eldon Road and Lee Valley Regional Park Authority entrance as per the recommendation of the feasibility study;</p> <p>LEPP182008 – Old Shire Lane, Honey Lane, Farthingale Lane and Stoney Bridge Drive, Waltham Abbey – HGV Movement, Implementation of measures as per detailed design;</p> <p>LEPP192037 – B1393 High Road j/w Carpenters Arms Lane – Request to replace existing sign with a staggered junction sign;</p> <p>LEPP192054 – A113 London Road, Stanford Rivers – Request for 30mph signage and roundels review and new village gateway signs; and</p> <p>LEPP194001 – Warren Hill, Nursery Road, Shaftesbury, York Hill, Baldwins Hill, Loughton – Implementation of the recommendations from the feasibility study to renew and re position damaged signage at various locations along the entire route, improve the cut through junction of Staples Road and Shaftesbury and add additional cycle parking along High Road and various locations.</p> <p>RESOLVED:</p> <p>That the Panel agreed to take forward the following schemes for the 2021/22 year:</p> <p>LEPP162069 – Dobbs Weir, Roydon; LEPP182008 – Old Shire Lane, Honey Lane, Farthingale Lane and Stoney Bridge Drive, Waltham Abbey; LEPP192037 – B1393 High Road j/w Carpenters Arms Lane; LEPP192054 - A113 London Road, Stanford Rivers; and LEPP194001 – Warren Hill, Nursery Road, Shaftesbury, York Hill, Baldwins Hill, Loughton.</p>	
<p>7.</p>	<p>Any Other Business</p> <p>Members were advised that new scheme requests for 2022/23 could not be brought up at Panel meetings, members would need to fill out an online scheme request form.</p> <p>Councillor C Pond stated that Debden Park School had requested a big length of barriers between the school and Debden Broadway. The HLO advised that pedestrian guard railing is not intended as a vehicle restraint system but was to</p>	

	<p>guide pedestrians to a safe place to cross and not stop a car crashing into them. The HLO advised that she had a meeting arranged with the school and the Cabinet Member Cllr L Scott to ascertain exactly what they were asking for before a decision could be made.</p> <p>The Chairman stated that the barriers in Station Road, Epping needed to be removed and reinstated to how it was before the Covid emergency regulations were installed and asked when Station Road, Epping was going to be resurfaced. Mr Gollop replied that Station Road was due to be resurfaced in a couple of weeks' time and that ECC held a budget for removing the barriers and reinstating Station Road to how it formerly was.</p> <p>The HLO advised that a decision was needed to either fund or remove the 20mph speed limit in High Street, Epping.</p> <p>Councillor N Avey stated that the speed reduction should be removed. The Chairman agreed and stated that a meeting needed to be arranged with the HLO to discuss this.</p> <p>Councillor M Vance asked, 'what defined safety' and how would you get a scheme onto the agenda.</p> <p>The HLM, Sonia Church advised that each year the Road Safety Team collect data on collisions that were recorded by the Police and these were what would define casualty reduction safety schemes.</p> <p>The HLO advised that he would need to complete a scheme request for any schemes to be considered. The LHP Panel recommend what schemes will be funded each year. There are Members Guides on the LHP website which hold useful information for many topics that can be considered by the LHP to assist Members when requesting potential schemes.</p> <p>It was also raised could the County Members use their locality funds to fund schemes?</p> <p>The HLM agreed that these could be used, but the funds would need to be requested from the locality budget as soon as possible, if they wished to do this.</p> <p>Councillor A Lion advised that he was struggling to understand the Terms of Reference of the Epping Forest Local Highways Panel, particularly the distribution of the LHP funding for each District and asked if it was out of date and needed to be updated. The HLM advised this is not set by Essex Highways but by ECC and suggested that perhaps he raise this with the Cabinet Member.</p>	
<p>8.</p>	<p>Date of Next Meeting</p> <p>The next meeting of the Epping Forest District Local Highways Panel is on Monday 6 September 2021 at 5pm on Zoom.</p>	