

**MINUTES OF THE TENDRING LOCAL HIGHWAYS PANEL
THURSDAY 29th SEPTEMBER 2022 AT 10.00AM
HELD IN THE CONNAUGHT ROOM, TOWN HALL, CLACTON
WITH A REMOTE OPTION AVAILABLE**

Chairman:	CC Member: Cllr Platt
Vice-Chairman:	CC Member: Cllr Goggin
Panel Members:	CC Members: Cllrs Skeels and Stephenson
TDC Panel Members:	TDC Members: Cllrs Placey, Steady and Turner
TDALC Member:	Cllr Belgrove (TDALC representative)
Officers:	EH James Drabwell – Highway Liaison Officer EH Dan Maclean - Senior Highway Liaison Officer
Secretariat:	TDC Lizzie Ridout - Leadership Support Manager
Observer:	Bridget Tighe - Parish Clerk at Lawford Parish Council

Item		Owner
1.	Welcome & Introductions Cllr Platt welcomed those present to the meeting, including Bridget Tighe, Parish Clerk at Lawford Parish Council.	Chair
2.	Apologies for absence Apologies for absence were submitted from ECC Cllrs Guglielmi, Henderson, Honeywood and Land, and TDC Cllr Fairley.	Chair
3.	Minutes of meeting held on 7th July 2022 to be agreed as a correct record The minutes of the meeting held on 7 th July 2022 were agreed as a correct record, subject to the deletion of a duplicated comment from Cllr Belgrove.	Chair
4.	Matters arising from minutes of previous meeting <ul style="list-style-type: none"> • Cllr Turner raised the issue of the PROW on the seafront between Frinton and Holland becoming a cycle route. Officers were due to visit the site. • Vegetation encroaching on cycle paths hasn't been cut back. This has also affected the Coastal Path. • Cllr Goggin highlighted the small change to the format of the minutes which included the stage at which a particular scheme had been agreed for funding, under Schemes Awaiting Funding. • Cllr Goggin advised that the Rangers had received their funding for the year. Cllr Platt suggested that officers would bring a paper which gave an up to date position of the Rangers of what they can and can't undertake, 	Chair

	<p>and who can request work. It was also suggested to invite Alan Howard or James Ennos to attend the next meeting.</p>																																					
<p>5.</p>	<p>Member questions</p> <ul style="list-style-type: none"> • Following a recent TDALC meeting it was asked if funding could be diverted to tackle existing infrastructure, maintenance and vegetation blocking. Cllr Belgrove would write to Cllr Platt and Cllr Scott. • Cllr Steady stated that he personally found the processes and procedures of the Local Highways Panel confusing.” The Chairman acknowledged his comments and suggested that anyone on the panel with similar issues should refer to their County Councillor. 																																					
<p>6.</p>	<p>Report on Funded Schemes 2021/22 The report provided an update on the current position of all the schemes which the Tendring Local Highway Panel had recommended for inclusion in their 2021/22 programme.</p> <table border="1" data-bbox="316 857 1334 1456"> <thead> <tr> <th colspan="3" style="text-align: center;">Budget Summary</th> </tr> </thead> <tbody> <tr> <td colspan="3">1. LHP Funding 2022/23</td> </tr> <tr> <td>LHP funding 2022/23</td> <td></td> <td style="text-align: right;">£395,200</td> </tr> <tr> <td>Reduction for Countywide Casualty Reduction Schemes</td> <td></td> <td style="text-align: right;">£57,798</td> </tr> <tr> <td></td> <td style="text-align: right;">Sub-Total</td> <td style="text-align: right;">£337,402</td> </tr> <tr> <td>LHP additional funding 2021/22</td> <td></td> <td style="text-align: right;">£110,000</td> </tr> <tr> <td>LHP additional funding 2022/23</td> <td></td> <td style="text-align: right;">£200,000</td> </tr> <tr> <td></td> <td style="text-align: right;">Total</td> <td style="text-align: right;">£647,402</td> </tr> <tr> <td colspan="3">2. Budget Summary 2022/23</td> </tr> <tr> <td>Total LHP budget 2022/23</td> <td></td> <td style="text-align: right;">£647,402</td> </tr> <tr> <td>Scheme Recommendations/Slipped Schemes</td> <td></td> <td style="text-align: right;">£442,500</td> </tr> <tr> <td></td> <td style="text-align: right;">Remaining budget to allocate</td> <td style="text-align: right;">£204,902</td> </tr> </tbody> </table> <p>Members were reminded that the costs supplied were budget allocations only and there was the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel would be informed of any budget adjustments required.</p> <p>Officers confirmed that funds allocated to schemes which had not completed in this financial year would be carried over to 2022-23, and the remaining budget to allocate of £204,902 would be rolled forward to next year.</p> <p>Cllr Platt advised that he and Cllr Goggin had written to the Cabinet Member, Cllr Lee Scott, to ask for alternative options, which could enable schemes to be expedited sooner, and this would be explored with officers.</p> <p>Cllr Goggin reported that the items 5-9 inclusive on page 8 of the report should be at the implementation stage, rather than the design stage.</p>	Budget Summary			1. LHP Funding 2022/23			LHP funding 2022/23		£395,200	Reduction for Countywide Casualty Reduction Schemes		£57,798		Sub-Total	£337,402	LHP additional funding 2021/22		£110,000	LHP additional funding 2022/23		£200,000		Total	£647,402	2. Budget Summary 2022/23			Total LHP budget 2022/23		£647,402	Scheme Recommendations/Slipped Schemes		£442,500		Remaining budget to allocate	£204,902	<p>Officers</p>
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	<p>Officers undertook to review the message around the implementation of LTEN192019 Walton-on-the-Naze signage review with Cllr Platt.</p> <p>Scheme LTEN195004 B1027 Flag Hill, St Osyth - Passenger Transport Improvements should be at the implementation stage.</p> <p>Cllr Stephenson raised that scheme LTEN213006 Kings Parade, Holland-on-Sea did not appear on the funded list for implementation.</p> <p>Scheme LTEN212008 Norwood Way, Walton-on-the-Naze Parking Improvements would be taken to the Cabinet Member for further discussion.</p> <p>Cllr Belgrove questioned whether scheme LTEN223041 Dunthorpe Road, Silett Close Bollard replacement would come under maintenance. Officers clarified that some maintenance could be packaged as an improvement scheme and this was one of those schemes.</p>													
<p>7.</p>	<p>Report on Schemes Awaiting Funding</p> <p>The Schemes Awaiting Funding List identified those scheme requests, which had been received for the consideration of the Panel.</p> <p>The Panel was asked to review the schemes on the Schemes Awaiting Funding List and consider their further scheme funding recommendations for those they wished to see delivered in 2022/23. The remaining 2022/23 budget to allocate was £.</p> <p>The Panel would also remove any schemes they did not wish to consider for future funding.</p> <p>There were currently Schemes Awaiting Funding with an estimated cost of £79,000 as shown in the summary below:-</p> <table border="1" data-bbox="501 1346 1158 1727"> <thead> <tr> <th>Scheme Type</th> <th>Estimated Scheme Costs</th> </tr> </thead> <tbody> <tr> <td>Traffic Management</td> <td>£42,500</td> </tr> <tr> <td>Passenger Transport</td> <td>£23,000</td> </tr> <tr> <td>Walking</td> <td>£13,500</td> </tr> <tr> <td>Public Rights of Way</td> <td>£0</td> </tr> <tr> <td>Total</td> <td>£79,000</td> </tr> </tbody> </table> <p>Cllr Stephenson asked for clarification on the delays of bus shelters. Cllr Goggin advised that new bus shelters had been paused as officers wanted to explore the advertising potential which would cover the implementation and maintenance. Since the Covid-19 pandemic however, demand for advertising had reduced dramatically and had not yet increased. Cllr Stephenson undertook to obtain an update on the countywide audit from Cllr Scott.</p>	Scheme Type	Estimated Scheme Costs	Traffic Management	£42,500	Passenger Transport	£23,000	Walking	£13,500	Public Rights of Way	£0	Total	£79,000	<p>Officers</p>
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	<p>Cllr Belgrove reported good support for scheme LTEN182015 Alresford Road, Elmstead - Speed limit.</p> <p>Cllr Turner requested an update on scheme LTEN212023, Holland Road, Frinton-on-Sea - Salt bin - Officers advised that a new bin would be installed with salt in it.</p> <p>Cllr Goggin raised schemes LTEN202023, 202024, 202025, 202026 and 202027 and advised he would like to provide an idea of figures which were £5,000, £4,000. £3,000, £5,500 and £4,000 respectively.</p> <p>Scheme LTEN222043 (total scheme) Kirby Cross, Thorpe Road B1033 - Village gateway installation was agreed to be funded.</p> <p>Cllr Belgrove requested a statement from officers with an update on scheme LTEN183006 Colchester Road, Elmstead - Crossing point. Officers advised that the cost was yet to be attributed, but will then go to the LHP panel for approval to fund. Cllr Belgrove advised that the scheme was supported by TDALC. Update to be sent to Cllr Guglielmi.</p> <p>Scheme LTEN213010 Princes Esplanade, Walton-on-the-Naze - Crossing improvement was to be retained as new data had been received.</p> <p>Duplication on final page of the report re scheme LTEN183006.</p>	
<p>8.</p>	<p>2022/23 Panel meeting dates:</p> <ul style="list-style-type: none"> • Thursday 15th December 2022 at 10am with a hybrid option. • March 2023 <p>Cllr Platt thanked everyone for attending, especially to James Drabwell and his hard work.</p> <p>Cllr Goggin reported that he was leading a task and finish group at ECC looking at Local Highways Panels. Among the issues they were looking at was trying to prioritise schemes with a grading system. The report would go back to the Scrutiny Committee in October.</p> <p>Cllr Belgrove asked if officers could ensure that the Member Guides were up to date.</p> <p>The meeting closed at 11:27am.</p>	<p>All</p>