

## BRENTWOOD LOCAL HIGHWAYS PANEL MINUTES – MONDAY 23<sup>RD</sup> OCTOBER 2023 AT 15:30PM.

<b>Chairman:</b>	Cllr Lesley Wagland (ECC)
<b>Panel Members:</b>	CC Louise McKinlay (Vice Chair), CC Barry Aspinell, CC Andy Wiles
<b>Officers</b>	Daniel Maclean- Highway Liaison Officer Team Leader Collette Jackson- Highway Liaison Officer for Brentwood & Basildon
<b>Secretariat:</b>	No Secretariat available to minute this meeting: Notes taken by DM/CJ.

Item		Owner
<b>1.</b>	<p><b>Welcome and Introductions:</b></p> <p>The Chair welcomed all to the meeting and appointed CC Louise McKinlay (Vice Chair), all other attendees gave an introduction of themselves.</p>	
<b>2.</b>	<p><b>Apologies for absence:</b></p> <p>Cllr Barry Aspinell.</p>	
<b>3.</b>	<p><b>Minutes of meeting held:</b></p> <p>7<sup>th</sup> July 2023 agreed as a correct record.</p>	
<b>4.</b>	<p><b>Matters arising from minutes of previous meeting:</b></p> <p>ECC Funding confirmation.</p>	
<b>5.</b>	<p><b>Report on Funded Schemes 2023/24.</b></p> <p>5.1 - CJ provided the panel with a breakdown of report 1 and gave an overview of the 23/24 funding budget summary.</p> <p>5.2, Item 1.1 – The Chair would like a clearer explanation and update as to what has happened regarding the ECC funding approval for the schemes that were not delivered last year.</p> <p>5.3 - DM explained to the Panel that there were several schemes in the program that were expected to be delivered in last year's program. Unfortunately, we were unable to deliver those schemes due to resourcing issues because of the 22/23 budget adjustment.</p> <p>Slippage funding was approved by ECC to fund any scheme that Essex Highways had committed to deliver following the budget adjustment but was unable to do so due to resourcing issues. It has been approved by ECC and Brentwood have received £55,687 worth of their slippage funding back into their Capital Budget. The remaining balance</p>	

	<p>£11,400, so that along with the funding back from ECC will leave the <b>£67,087</b> for the panel to allocate towards schemes today.</p> <p>5.4, Item 2 - Cllr Wagland also asked officers why the additional Footway and Minor Works were put together and given to LHP to fund out of their budget.</p> <p>5.5 - DM confirmed that the decision to allocate these scheme lists was made by the Portfolio Holder. The two additional footway programmes were funded outside of the LHP's capital budget. The additional carriageway programme was funded through the LHP capital budget.</p> <p>5.6, Item 3.2 - Cllr Wagland asked officers why Casualty Reduction funding was listed as N/A as it should be listed as £0.</p> <p>5.7 - DM explained that each year, every LHP contributes a percentage of their budget to fund Casualty Reduction Schemes. This funding is then utilized to support various schemes across the county. It is important to note that the LHP themselves do not make recommendations on which specific schemes should be funded. Instead, their primary role is to contribute financially.</p>	
<p><b>6.</b></p>	<p><b>Schemes Awaiting Funding.</b></p> <p>6.1 - The carryover schemes from 22/23 that were not delivered, and are officer's prioritised recommendations, were discussed by the Panel and the schemes listed below have been chosen for funding.</p> <p>LBRE202016 - Mountnessing Road, Mountnessing - £6,000</p> <p>LBRE202036 - Sandpit Lane, South Weald - Safety review - £36,500</p> <p>LBRE222009 - Mount Pleasant Avenue, Hutton - £4,000 - Cllr McKinlay asked CJ to confirm why the budget for this scheme is listed as higher than £3,000 she had been quoted in previous correspondence.</p> <p>LBRE222011 – Rayleigh Road, Hutton - £9,000- Cllr McKinlay brought to the panels attention that funding for this project was originally agreed upon and that Essex County Council (ECC) had committed to covering the costs. Cllr McKinlay is keen to ensure the completion of this project and proposes that if ECC Do cover the cost, any funds allocated from the Local Highways Panel (LHP) Capital Budget would be returned to the pot.</p> <p>LBRE212020 – Honeypot Lane - £6,000 - Cllr McKinlay asked CJ to confirm why the budget for the scheme has changed from £12,000 to £6,000.</p> <p>Total cost of funded schemes agreed = <b>£61,500.</b></p>	<p><b>CJ</b></p> <p><b>CJ</b></p>

<p><b>7.</b></p>	<p><b>Any Other Business.</b></p> <p>7.1– Cllr Wagland asked Officers to confirm what will happen to the other slipped schemes now, as the schemes were not delivered last year or recommended as a priority for funding this year.</p> <p>7.2– DM explained that these schemes would now have to go back on to the schemes awaiting funding list and these projects were considered but it was deemed that these schemes would not meet the timescale to be delivered on time. DM suggested that when these slipped schemes appear in the on schemes awaiting funding list for next year, we can highlight them as a priority for funding.</p> <p>7.3 – The panel agreed that this would be helpful and would like Officers to highlight recommendations for the slipped priority schemes going forward</p> <p>7.4 - Cllr McKinlay asked Officers to note that item 6, of the report, LBRE232002- Orchard Avenue, is listed in the wrong division and will need changing as this scheme belongs to Cllr Wiles and falls within the Brentwood South division.</p> <p>7.4 - Chair concluded the meeting at 18:00pm</p>	<p><b>CJ</b></p> <p><b>CJ</b></p>
<p><b>8.</b></p>	<p><b>Date of next meeting.</b></p> <p>17<sup>th</sup> January 2024</p> <p>March 2024 – TBC</p> <p>September 2024 – TBC</p>	