

CASTLE POINT LOCAL HIGHWAYS PANEL MINUTES

18 OCTOBER 2022 AT 15:00

Microsoft Teams Video Call

Chairman:	Cllr Andrew Sheldon (ECC)
Panel Members:	ECC Members Cllrs Blackwell, Reeves, May and Egan (Vice Chairman)
Officers:	CPBC Members Acott, Cole, Hart and Skipp
Secretariat:	CITC Members Cllr Anderson
Officers:	ECC: Dan MacLean – Highway Liaison Team Leader Jennifer Boxall - Highway Liaison Officer
Secretariat:	CPBC: Trudie Bragg - Head of Environment Stuart Jarvis - Contracts Manager
Secretariat:	Loretta Hill – Civic Governance Officer

Item		Owner
1.	Welcome and Introductions: The Chairman welcomed all present and opened the meeting.	Chair
2.	Apologies for Absence & Declarations of interest: Apologies for absence were received from Councillors Reeves and May. Councillor Egan gave apologies that she would need to leave the meeting early. There were no declarations of interest	Chair
3.	Minutes of meeting held on 13th July 2022 to be agreed as correct record: The minutes of the last meeting, 13 th July were agreed as a correct record.	Chair

<p>4.</p>	<p>Matters Arising from Minutes of the previous meeting:</p> <p>The Chairman highlighted items below that had been raised in a previous meeting, there was a road safety incident in this area recently with a school pupil. There are ongoing problems reported problems.</p> <p>These are also referred to in Report 2, Schemes Awaiting Funding under the Walking section.</p> <p><u>Ref 2: LCAS213002 - Benfleet High Road, Riley's Snooker Hall, Benfleet - Pedestrian crossing</u> Request installation of railings to prevent dangerous crossing from the car park and a request for a zebra crossing by Holy Family Church. Awaiting Pedestrian v Vehicle Conflict survey data.</p> <p><u>Ref: 3 LCAS213003 - Benfleet High Road, near Croft Road, Benfleet - Pedestrian Crossing</u> Request for a crossing solution. Awaiting Pedestrian v Vehicle Conflict survey data.</p> <p>HLTL informed that the schemes did not meet the PV² criteria, but if it was felt at a local level that they were required then it could potentially be taken forward, providing it had Cabinet Member approval.</p> <p>Members discussed the safety issues and incidents around these locations and agreed there is a need to have one of the crossings and that the railings need to be implemented. Holy Family Church could be serviced by a crossing near Croft Road.</p> <p><u>Car park at Tesco Express, Tarpots</u> It was felt that reference 2, would be preferred and that the need was greater for a crossing outside Riley's, school pupils could use this one too and as there are problems with vehicles using the car park as a cut through to avoid waiting at the traffic lights.</p> <p>There are also safety concerns with vehicles turning right when exiting the car park, opposite the Harvester, which is dangerous, again vehicles avoiding using the other exit of the car park, which would mean going to Sadlers Roundabout and back down the London Road. It was suggested that the traffic lights could be moved back by Shafers Arcade.</p> <p>Panel agreed that a site visit be arranged to see what could be done.</p>	<p>Chair</p> <p>Chair</p> <p>HLTL</p> <p>HLTL</p>
<p>5.</p>	<p>Report on Funded Schemes – Report 1:</p> <p>HLO provided an update on the current position of all the schemes which the Castle Point Local Highway Panel has recommended for inclusion in the 2022/23 programme.</p>	<p>HLTL</p>

Casualty Reduction Sites across the County are now funded from a central pot of monies derived from the existing LHP funding allocations. This will reduce the overall yearly budget allocation to each Panel, as detailed in the summary below.

1. LHP Funding 2022-23	
LHP funding	228,800
Reduction for Countywide Casualty Reduction Schemes	-33,462
Sub-Total	£195,338
LHP additional funding 2021-22	£110,000
LHP additional funding 2022-23	£200,000
Total	£505,338
2. Budget Summary 2022-23	
Total LHP budget 2022-23	£505,338
Scheme Recommendations/Slipped Schemes	£502,500
Remaining Budget	£2,838

Members are reminded that the costs supplied are budget estimates only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.

HLTL

Scheme Type	Total Estimated Costs
Safer Roads	
Traffic Management	£48,500
Walking	£6,500
Cycling	£0
Passenger Transport	£0
School Crossing Patrols	£0
Public Rights of Way	£0
	£55,000

	<p><u>Ref: 6 - LCAS202001 - Watlington Road jw Loten Road, Benfleet – Kerbing Scheme completed.</u> The Chairman gave positive feedback for the works completed.</p> <p><u>Ref: 8 - LCAS202007 - Manor Road, Thundersley Signing Scheme funded as part of the additional 21/22 LHP funding, scheme has slipped over into 22/23.</u></p> <p>Clarity to be given, as it was thought that this should be to do with the design and signage 23/24 and that this was to stop HGVs going down there. There are a lot of problems in this road. DM was asked to check minutes and to provide a report. This needs to go to Q3 and clarify there is capacity for implementation and not just design.</p> <p><u>Ref: 13 - LCAS212004 - St Michael's Road j/w Bramble Road, Hadleigh – Traffic management improvement</u></p> <p>Scheme funded as part of the additional 21/22 LHP funding, scheme has slipped into 22/23. Members requested this to be carried out as soon as possible.</p> <p>Slipped schemes, members asked that these be done as quickly as possible. HLTL informed that focus is on total schemes, then on feasibility. Apologies were given for the delay.</p>	<p>Chair</p> <p>HLTL</p> <p>HLTL</p> <p>HLTL</p>										
<p>6.</p>	<p>Report on Schemes Awaiting Funding – Report 2:</p> <p>The following Schemes Awaiting Funding list identifies those scheme requests, which have been received for the consideration of the Castle Point Local Highways Panel (LHP).</p> <p>The Panel are now asked to review the schemes on the attached Schemes Awaiting Funding List and consider their further scheme funding recommendations for those they wish to see delivered in 2022-23. The remaining budget to allocate is -£13,408.</p> <p>The Panel may also remove any schemes they would not wish to consider for future funding.</p> <p>There are currently Schemes Awaiting Funding with an estimated cost of £0 as shown in the summary below: -</p> <table border="1" data-bbox="244 1693 1337 1995"> <thead> <tr> <th>Scheme Category</th> <th>Total Estimated Costs</th> </tr> </thead> <tbody> <tr> <td>Traffic Management</td> <td>£0</td> </tr> <tr> <td>Walking</td> <td>£0</td> </tr> <tr> <td>Passenger Transport</td> <td>£0</td> </tr> <tr> <td>Total</td> <td>£0</td> </tr> </tbody> </table>	Scheme Category	Total Estimated Costs	Traffic Management	£0	Walking	£0	Passenger Transport	£0	Total	£0	<p>HLTL</p>
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Traffic Management	£0											
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<p>HLTL informed there were no major updates but asked that the Items in Red be removed from the list. Chairman requested, with the Panel Members agreement, that they be removed from the list, following, and in agreement with, the County Councillors not present.</p> <p>DM to liaise with the County Councillors.</p>	<p>Chair/ HLTL</p>
<p><u>Traffic Management</u></p> <p><u>Ref: 2 - LCAS212007 - Church Road, Hadleigh,- Traffic calming</u> The speed survey results do not indicate a speeding problem along Church Road Posted speed limit 30mph Eastbound average 23.2mph, Westbound average 22.2mph. Residents are concerned with the speed and volume of vehicles using Church Road to avoid the A13.</p> <p>DM and JB to work with members regarding the problems, outside the meeting, subject to Councillor Reeves recommendation.</p>	<p>HLTL / HLO</p>
<p><u>Ref: 3 - LCAS212008 - Link Road, Canvey Island – Traffic calming</u> Validation Complete - The speed survey results do not indicate a speeding problem along Link Road Posted speed limit 30mph North Eastbound average 30.0mph, South Westbound average 28.8mph. Residents have raised concerns of speeding.</p> <p>A short meeting was held with residents on Canvey Island with Members.</p>	<p>HLTL</p>
<p><u>Ref: 4 – LCAS212011 - A13 London Road, jw Rectory Road ,Hadleigh – Traffic Calming</u> Did not meet Criteria - Results Rectory Road -February 21, Eastbound - Average daily speed. 27.2mph Northbound - Average daily speed. 23.5mph Southbound - Average daily speed. 23.4mph . Rectory Rd May 22 Northbound - Average daily speed. 23.7mph. Southbound - Average daily speed. 25.4mph.</p> <p>Agreed this could be removed from the list and to be discussed out of the meeting.</p>	<p>HLTL</p>
<p><u>Ref: 5 - LCAS212014Harvest Road, Canvey Island - Traffic calming</u> The speed survey results do not indicate a speeding problem along Harvest Road Posted speed limit 30mph South Eastbound average 22.9.mph, North Westbound average 23.8mph.</p> <p>It was agreed that this item could remain on the list.</p>	<p>HLTL</p>
<p><u>Ref: 6 - LCAS212015 - Western Road jw Daws Heath Road, Hadleigh – Traffic calming</u> Did not meet criteria - Results - Average daily speed. 27.2mph Average daily volume 3,514.0.</p>	<p>HLTL</p>

	<p>A member expressed concerns as there are multiple accidents and ongoing issues. Funding needs to be looked at and needs to be checked with Cllr Scott. Agreed that this item be left on the list.</p> <p><u>Ref: 7 - LCAS212017 - Southview Road jw Cumberland Avenue & Oakfield Road - Traffic calming</u> No evidence of speeding issue. Did not meet criteria. 6 Results all below on average 25mph.</p>	<p>HLTL</p>
	<p>Members were disappointed with the results and concerned as speed and visibility is an issue. Police are doing a suitability for speed watch. This item to be discussed away from the meeting.</p> <p><u>Ref: 8 - LCAS212018 - Clifton Avenue, Benfleet – Drainage</u> In validation. Requires more information from resident, however, does not meet criteria for S19 investigations . S19 report being compiled for Clifton Avenue.</p>	<p>HLTL</p>
	<p>A site visit to be arranged.</p> <p><u>Ref: 10 - LCAS212021 - Oakfield Road and South view Road - Salt bin</u> Validation Completed - The location was assessed in 2019 and did not meet criteria for replacement due to gradient of the road.</p>	<p>HLTL</p>
	<p>Agreed this item to be removed from the list but replaced as a maintenance action.</p> <p><u>Ref: 11 - LCAS212022 - Triton Way, Thundersley – Traffic calming</u> Validation Complete. Did not meet criteria. Average daily speed 25.5.mph Average daily speed 24.1 mph.</p>	<p>HLTL</p>
	<p>A member informed that residents are raising this as an issue and asked if the maximum speeds could be recorded in the speed surveys. This data is already included in the reports, there is another tab within the file that shows this. The information can also be passed on to Essex Police.</p> <p>DM informed, if the item is removed from the list, it could be revisited and supplemented.</p>	<p>HLTL</p>
	<p><u>Ref: 12 - LCAS202007 - Manor Road, Thundersley – Signing</u> Awaiting completion of detailed design.</p> <p>As previously mentioned under report 1 above. Clarity to be given. DM to check minutes and to provide a report.</p>	<p>HLTL</p>

	<p><u>Reference 17 – Church Road, Hadleigh.</u> A member informed that this was a duplicate of Reference 2 but needs to be distinguished with item 2.</p> <p><u>Ref: 21 – LCAS222008 - Gleneagles junction with High Road</u> This is being picked up as a maintenance issue, no action was required by the LHP. This has now been done.</p> <p><u>Ref: 23 – LCAS222010 - Rushbottom Lane, outside Woodham Ley Primary School</u> Awaiting scheme request from Cllr to process and awaiting speed data. This has been submitted. Cllr Egan informed that she had sent in a video.</p> <p>Members for Canvey Island requested that the red items be kept.</p> <p><u>Walking</u></p> <p><u>Ref: 1 - Benfleet High Road Riley's Snooker Hall, Benfleet - Pedestrian crossing</u> Did not meet criteria. Average daily speed 25.7 mph. Northbound - Average daily speed 27.8 mph . PV2 below 0.7 . (The PV2 for the location is calculated at 0.647×10^8). Request installation of railings to prevent dangerous crossing from the car park and a request for a zebra crossing by Holy Family Church.</p> <p><u>Benfleet High Road near Croft Road, Benfleet – Pedestrian Crossing</u> Does not meet criteria. Northbound Average daily speed 27.5 mph. Southbound Average daily speed 26.7mph. The PV2 for the location is calculated at 0.157×10^8. Request for a crossing solution.</p> <p>As previously raised under matters arising, a site visit is to be arranged. DM to check with Engineers.</p> <p>Passenger Transport</p> <p><u>Ref: 1 - LCAS225001 - PT78 Link Road - Passenger Transport</u> Request from Passenger Transport to consider implementing a bus gate. County Councillors May and Blackwell not in support of scheme. Agreed to remove from the list.</p>	<p>HLTL</p> <p>HLTL</p> <p>HLTL</p> <p>HLTL</p> <p>HLTL</p> <p>HLTL</p>
<p>7.</p>	<p>Any Other Business</p> <p>Dan MacLean welcomed Jennifer Boxall to the Team as Highways Liaison Officer.</p> <p>Councillor Egan raised concern with Seamore Avenue, parking is dangerous along the road. Councillor Cole also asked for this to be addressed and for a site visit to be arranged.</p>	<p>HLTL</p>

	<p>Councillor Cole asked regarding 20mph speed limits, to be implemented for all schools. Members were in support of this. DM mentioned that there are specific criteria for 20mph speed limits, although '20 is plenty' schemes are designed to be implemented outside of primary schools and can be considered by the LHP. The concept can be looked into. DM to check and assess if feasible. This will also need consultation. Chairman and DM to liaise and follow up.</p> <p>Councillor Cole raised the following points:</p> <ul style="list-style-type: none"> • Rushbottom Lane, request for a traffic island. Add to schemes list. • Junction Rushbottom Lane and Church Road, request for a roundabout. There was a mini roundabout in the past that was taken out. There are problems with traffic congestion and difficulties trying to get in and out of Church Road. Councillor Egan may be able to assist. Chairman requested DM to check the minutes and whether it is feasible. • Church Hill (Church Road) at St Peter's Church, as there is no footpath on the left as you head up the hill. It is dangerous as there are 2 schools, one at the top and bottom of the hill and safety concerns with people and youngsters trying to cross the road. Members were in support of this and requested a site visit. Chairman asked to check if Councillor Egan agrees. DM to liaise with Councillor Egan as this needs her support and will need to be present at the meeting. • Stansfield Road off Rushbottom Lane, paths are very dangerous and needs illuminating better. A meeting to be arranged with Councillor Egan. 	<p>HLTL</p> <p>HLTL</p> <p>HLTL</p> <p>Chair / HLTL</p> <p>HLTL</p>
<p>8.</p>	<p>Date of next meeting:</p> <p>To be confirmed, provisionally: -</p> <p>14 December 2022 at 3.30pm</p> <p>The meeting ended at: 4.40pm</p>	<p>HLTL</p>