

CASTLE POINT LOCAL HIGHWAYS PANEL MINUTES

27 SEPTEMBER 2023, AT 15:00

COMMITTEE ROOM 1

Chairman:	Cllr Andrew Sheldon (ECC)
Panel Members:	ECC Members Cllrs Blackwell, Reeves, May, and Egan (Vice Chairman)
	CPBC Members Acott, Hart, Jones and Skipp
	CITC Members Cllr Anderson
Officers:	ECC: Dan MacLean – Highway Liaison Team Leader Jennifer Boxall - Highway Liaison Officer
	CPBC: Trudie Bragg - Head of Environment Stuart Jarvis - Contracts Manager
Secretariat:	Loretta Hill – Civic Governance Officer

Item		Owner
1.	Welcome and Introductions: The Chairman welcomed all present and opened the meeting.	Chairman
2.	Apologies for Absence & Declarations of interest: Apologies for absence were received from Councillors Acott, Blackwell, Egan and May Councillor Hart was also not present. There were no declarations of interest.	Chairman
3.	Minutes of meeting held on 27th June 2023 to be agreed as correct record: The minutes of the last meeting held on, 27 th June 2023, were agreed as a correct record.	Chairman

<p>4.</p>	<p>Matters Arising from Minutes of the previous meeting:</p> <p>Roscommon Way: Signage for horse riding, this is being actioned. Terms of Reference: these are still yet to come through as they are still going through a CMA (Cabinet Member Action) process. It is hoped they will be shared prior to the next meeting. Members requested the current terms of reference be circulated for reference.</p> <p>Previously, members asked regarding costs of schemes, in order to gain a better understanding for how far the money goes, which will assist members with considering schemes for recommendation. Members requested a breakdown of average costs of schemes and new validation process.</p> <p>Footways lists: DM informed there will be an update on this.</p>	<p>Chairman</p> <p>HLTL</p> <p>HLTL</p> <p>HLTL</p>																										
<p>5.</p>	<p>Report on Funded Schemes – Report 1:</p> <p>This report provided an update on the current position of all the schemes which the Castle Point Local Highway Panel has recommended for inclusion in the 2023/24 programme.</p> <table border="1" data-bbox="193 1010 1318 1610"> <thead> <tr> <th colspan="2">Budget Summary</th> </tr> </thead> <tbody> <tr> <td colspan="2">1. Potential carry forward schemes from 2022/23 (Subject to Approval from ECC Finance)</td> </tr> <tr> <td>1.1. Potential carry forward schemes from 2022/23</td> <td>£51,500</td> </tr> <tr> <td style="text-align: right;">Sub-total</td> <td>£51,500</td> </tr> <tr> <td colspan="2">2. Footway Improvements 2023/24</td> </tr> <tr> <td>2.1. Additional footway schemes</td> <td>£114,400</td> </tr> <tr> <td>2.2. Additional footway minor works</td> <td>£114,400</td> </tr> <tr> <td style="text-align: right;">Sub-Total</td> <td>£228,800</td> </tr> <tr> <td colspan="2">3. LHP Funding 2023/24</td> </tr> <tr> <td>3.1. LHP funding 2023/24</td> <td>£114,400</td> </tr> <tr> <td>3.2. Budget for Countywide Casualty Reduction Schemes</td> <td>£33,462</td> </tr> <tr> <td>3.3. Budget for Carriageway improvements</td> <td>£80,938</td> </tr> <tr> <td style="text-align: right;">Sub-Total</td> <td>£228,800</td> </tr> </tbody> </table> <p>Within the programme the dates given as Quarters 1 to 4, refer to the financial year as follows: -</p> <ul style="list-style-type: none"> • Q1 – Quarter 1 – April to June • Q2 – Quarter 2 – July to September • Q3 – Quarter 3 – October to December • Q4 – Quarter 4 – January to March <p>Members were reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.</p>	Budget Summary		1. Potential carry forward schemes from 2022/23 (Subject to Approval from ECC Finance)		1.1. Potential carry forward schemes from 2022/23	£51,500	Sub-total	£51,500	2. Footway Improvements 2023/24		2.1. Additional footway schemes	£114,400	2.2. Additional footway minor works	£114,400	Sub-Total	£228,800	3. LHP Funding 2023/24		3.1. LHP funding 2023/24	£114,400	3.2. Budget for Countywide Casualty Reduction Schemes	£33,462	3.3. Budget for Carriageway improvements	£80,938	Sub-Total	£228,800	<p>HLO</p>
Budget Summary																												
1. Potential carry forward schemes from 2022/23 (Subject to Approval from ECC Finance)																												
1.1. Potential carry forward schemes from 2022/23	£51,500																											
Sub-total	£51,500																											
2. Footway Improvements 2023/24																												
2.1. Additional footway schemes	£114,400																											
2.2. Additional footway minor works	£114,400																											
Sub-Total	£228,800																											
3. LHP Funding 2023/24																												
3.1. LHP funding 2023/24	£114,400																											
3.2. Budget for Countywide Casualty Reduction Schemes	£33,462																											
3.3. Budget for Carriageway improvements	£80,938																											
Sub-Total	£228,800																											

	<p>Members discussed and considered the following schemes:</p> <p><u>Ref: 2 – LCAS212006 - West Crescent, Canvey Island - Grasscrete</u> Validation Complete - Recommended Implementation of Grasscrete. This scheme cannot currently go forward as it costs too much.</p> <p><u>Ref: 17 – LCAS222022 - Northwick Road – Traffic Calming</u> Validation complete – 2x horse warning signage to be installed.</p> <p><u>Ref: 18 – LCAS222023 - Haven Road – Traffic Calming</u> Validation complete – 2x horse warning signage to be installed.</p> <p>Panels members agreed that these 2 items, if agreed to be put forward, should be carried out together.</p> <p><u>Ref: 25 – LCAS222032 – Richmond Avenue – Traffic Calming</u> Validation Complete. Recommendation to install x2 ‘Elderly People’ warning signs with xx yds sub plates on both approaches to the Goldenley Care Home. X1 sign/sub plate although not ideal, could be installed on lamp columns 1736. The other approach/location would require a new post and location, to be determined by the design engineer.</p> <p><u>Ref: 19 – LCAS222025 - Folksville Road – Traffic Calming</u> Validation Complete. Installation of a turn left sign opposite the school exit to highlight the one-way direction. Look to install a turn left sign on the LP 54A opposite.</p> <p><u>Ref: 22 – LCAS222028 – Clifton Avenue – Traffic Calming</u> Validation Complete. A Feasibility Study / Outline Design Scheme is required, (route study with the Road Safety team) is undertaken to identify what traffic calming measures (vertical or horizontal) can be considered along this route. Kents Hill Road is a PR2 and a bus route. Therefore, a consultation must be carried out with passenger transport.</p> <p>A discussion was had surrounding this scheme, members feel as this is a dangerous junction that it should be put forward.</p> <p>Members agreed to commission, scheme references:</p> <p>19 – Folksville Road, Canvey Island, cost: £6500, and 22 – Clifton Avenue, Benfleet, cost £9,500.</p> <p>At the next meeting members will look at schemes which can be prioritised as well as review the slippages.</p>	
<p>7.</p>	<p>Any Other Business</p> <p>Cllr Skip reported a resident of St Clements Road, where works were being carried out, have had cracks appear in their property. This has been reported and a site</p>	<p>Chairman</p> <p>HLO</p>

	<p>visit had been carried out. JB informed this was a maintenance issue but will look into it and get back to Cllr Skipp.</p> <p>Cllr Jones asked regarding her previous point reported at the last meeting, 20mph speed limits and implementing them in certain rat run areas i.e., Kents Hill Road and High Road, Benfleet, and St Michaels Road, Thundersley. JB informed that we are limited to what can be done and that there is a criteria to be met for 20 is plenty schemes. Areas for this to be considered can be put forward and investigated.</p> <p>Members also discussed that Wales had implemented 20mph roads in all residential areas.</p> <p>Panel members were encouraged to put forward other schemes for proposal at these meetings and to notify their County Member.</p>	<p>HLO / HLTL</p> <p>ALL</p>
<p>8.</p>	<p>Date of next meeting:</p> <p>Monday, 18th December 2023.</p> <p>The Chairman informed a request from, Cllr Blackwell, had been received to change the time of the meeting to the morning, as afternoons were difficult for him to attend.</p> <p>Members agreed to hold future meetings at 11am instead of 3pm.</p> <p>Members agreed the date above and were informed this meeting is to be held in person.</p> <p>Upcoming meeting to be confirmed, provisionally: -</p> <p>Monday, 18th March 2024</p> <p>The meeting ended at 3:55pm</p>	<p>Chairman</p> <p>HLO</p> <p>ALL</p>