

CHELMSFORD CITY LOCAL HIGHWAYS PANEL MINUTES

17 MARCH 2022

at the Civic Centre, Chelmsford

Chairman:	County Councillor Bob Massey
Panel Members:	<p>Chelmsford City Council – Councillors Jeremy Lager, Jennie Lardge and Chris Shaw</p> <p>Essex County Council – County Councillors Marie Goldman, Ian Grundy, Mike Mackrory, Anthony McQuiggan and Mike Steel</p> <p>Representing Parish Councils: Councillor W Daden</p>
Officers:	Michael Adewole and Emma Corbett - Chelmsford City Council Jon Simmons and Justin Styles - Essex Highways
Secretariat:	Brian Mayfield - Chelmsford City Council

Item		Owner
1.	<p>Welcome and Introductions</p> <p>The Chairman welcomed those present.</p>	
2.	<p>Apologies for Absence</p> <p>Apologies for absence were received from County Councillors Jude Deakin and Stephen Robinson and from David Green.</p>	
3.	<p>Minutes of Previous Meeting</p> <p>The minutes of the meeting on 16 December 2021 were agreed as a correct record.</p>	

4.	<p>Matters Arising from Minutes of the Previous Meeting</p> <p><i>Parkway Crossing Casualty Reduction Scheme</i> – The concerns of the Panel expressed at the last meeting had been passed to ITS/Jacobs.</p> <p><i>Funded Schemes budget</i> – Jon Simmons had informed members that £215,000 of the 2021/22 budget had been spent by December 2021.</p> <p><i>Crossings</i> – Jon Simmons had sent to members the criteria used by the school crossing patrol team to assess their sites.</p> <p><i>LCHE202038, Maltese Road, Chelmsford</i> – A response was awaited from the South Essex Parking Partnership about the funding of this scheme.</p> <p><i>Bus Shelters</i> – The Integrated Passenger Transport Team had said that the new contract for the provision of bus shelters was expected to begin in Autumn 2022.</p>	
5.	<p>Funded Schemes 2021/22</p> <p>The Panel received an update on the schemes in the Funded Schemes Programme for 2021/22. The total cost of the current year's programme, including Safer Roads and Commissioned Schemes and those schemes that had slipped from 2020/21 that required additional funding, was £796,800, to be funded from a budget of £700,000.</p> <p>In relation to <i>LCHE154009 – Princes Road Footway/Cycleway</i> – The Panel expressed disappointment that the need to redesign the scheme to take account of a new design guide for cycleways had not been identified earlier. This had led to the scheme being delayed until 2022/23 and it was hoped that similar oversights would not happen with other schemes. Officers acknowledged that the change should have been picked up at an earlier stage and said that a review would be carried out of other schemes in the programme to establish whether any were affected by new legislation or changes to design requirements. The Panel would also be sent details of the differences between the original scheme and that now being carried out.</p> <p>Members Guides – The Panel would be sent a link to the Members Guides for LHP schemes on the LHP website.</p> <p><i>LCHE172020 Church Green, Broomfield</i> and <i>LCHE182019, South Hanningfield Village Hall</i> – It was agreed that these schemes should be removed from the programme.</p>	<p>JS</p> <p>JS</p>

	<p>AGREED that the update on Funded Schemes for 2021/22 be noted.</p>	
<p>6.</p>	<p>Schemes Awaiting Funding</p> <p>The latest list of schemes awaiting funding was submitted to the meeting.</p> <p>The current list of schemes to be undertaken in 2022/23, including priority schemes, Wayfinder Signs, slipped schemes and over commissioned schemes from 2021/22, amounted to £529,500 to be funded from a budget of £726,875. The Panel was informed that under new arrangements for the funding of Casualty Reduction schemes, a percentage of the funding allocation for each LHP (£73,125 in the case of Chelmsford) would be moved to a central pot of monies at the beginning of the year. There would, however, be no further call on LHP budgets to fund Casualty Reduction Schemes during the year.</p> <p>The Panel supported a suggestion that, apart from scheme <i>LCHE172031 o/s 19-33 Shelley Road, Chelmsford</i>, which it was agreed should be added to the priority list, no decision should be made on the remaining funding of £197,375 until the Panel's meeting on 30 June.</p> <p>On other matters:</p> <ul style="list-style-type: none"> • The Panel was told that feasibility studies and designs of schemes for 2022/23 would be sent to members by the end of March and would be reviewed at the next meeting • The Schemes Awaiting Funding List would be sent in an Excel format to the Panel members before each future meeting • Officers would report to the next meeting on the criteria/metrics that could be used to establish the priority/importance of schemes to aid decision-making on their inclusion in future programmes • In respect of scheme <i>LCHE212034 Little Waltham</i>, the Parish Council be asked whether it would contribute to the cost and its inclusion in the 2022/23 programme be considered at the next meeting • In respect of scheme <i>LCHE192036 Trinity Road and Hill Road, Chelmsford</i>, Councillor Mackrory would approach Essex Highways Solutions to establish whether the scheme could be funded from other sources. 	<p>JS</p> <p>MS</p>

	AGREED that the Schemes Awaiting Funding List, as amended by the decisions above, be noted.	
7.	Dates of Meetings for 2022/23 AGREED as 30 June, 15 September, 15 December 2022 and 30 March 2023 at 1300, in person at the Civic Centre.	

The meeting closed at 14:16

Chairman