

**COLCHESTER LOCAL HIGHWAYS PANEL**  
**Minutes of the meeting held on 13 June 2023 - 10.00**  
**ONLINE MEETING: MICROSOFT TEAMS**

<b>Chairman:</b>	County Councillor Sue Lissimore
<b>Panel Members:</b>	County Councillors: Lewis Baber, Mark Cory, David King.  City Councillors: Jeremy Hagon, Tim Young  Parish Councillor: Cllr John Gili-Ross and Cllr Robert Johnstone
<b>Officers:</b>	Essex Highways: Jon Simmons –Highways Liaison Officer  Daniel MacLean – Highways Liaison Team Leader
<b>Secretariat:</b>	Colchester City Council: Robert Carmichael – Democratic Services Officer.

Item		Owner
1.	<b>Welcome and Introductions:</b>  The Chairman welcomed Councillors and officers to the meeting including the newly appointed Members.	
2.	<b>Apologies for Absence</b>  Apologies for absence were received from Councillors Simon Crow, David Harris, and Lee Scordis.	
3.	<b>Minutes of the meeting held on the 6 December 2022</b>  The minutes of the meeting held on 25 April 2023 were confirmed as a correct record.	

4.	<p><b>Matters Arising from the Minutes of the Previous Meeting</b></p> <p>There were no matters arising from the previous meeting.</p>	
5.	<p><b>Report on Funded Schemes 2023/24</b></p> <p>The Panel considered a report providing an update on the current position of the previously allocated schemes (Carry Forward Schemes) and confirmed that the funding for these should be agreed by the end of June. The Highways Liaison Officer detailed that the following schemes would be estimated for completion in Q2 of 2023:</p> <ol style="list-style-type: none"> <li>1. Monkwick Cycleway Improvements, Maypole – Cycle Route</li> <li>2. Titania Close j/w Avon Way, Colchester- Dropped Kerbs</li> </ol> <p>A query was raised regarding item 1: Footpath 70, Myland – Surface upgrade, regarding the ownership of the land by the City Council and why this had not been progressed.</p> <p>The Highways Liaison Officer detailed that the local County Councillor had assisted in providing City Council Officer contacts for the Public Rights of Way team to discuss the scheme with and that a diagram of the proposal was currently being worked on.</p> <p>Councillor Johnstone asked that a copy of the diagram be sent to them after the meeting.</p>	JS
6.	<p><b>Report on schemes awaiting funding 2023/2024</b></p> <p>The Panel considered a report providing a list on the current position of all the schemes which the Colchester Local Highway Panel that were awaiting funding in 2023/2024 and that following the last meeting County Councillors had provided their priorities to be funded for the following year.</p> <p>The Highways Liaison Officer outlined the schemes that had been prioritised by County Members as follows and were subsequently agreed to be funded by the Panel:</p> <ol style="list-style-type: none"> <li>8. Peace Road, Stanway, Traffic Management Improvements - £7,500</li> <li>11. Rainsborowe Road, Colchester – Roundabout Improvements - £9,500</li> <li>16. O/s 6-20 Norman Way, Colchester – Access Road Widening - £8,000</li> </ol>	

	<p>19. Bounstead Road / Berechurch Hall Road, Berechurch Road, Colchester, Junction Improvement -£18,000</p> <p>50. Plume Avenue, Colchester – Traffic Management Improvements. It was noted that this scheme was not yet available for funding as an Automatic Traffic Count needed to be carried out.</p> <p>11. Little Foxburrows, Colchester – Dropped Kerbs/ tactile paving. - £8,000</p> <p>17. S/o 5 Coats Hutton Road Colchester – Dropped Kerbs -£15,000</p> <p>Some Members raised concern that a lot of the schemes had been put forward by Cllr Harris when County Members had been asked to put forward two priorities and a reserve. Members did comment that sometimes some wards did have an influx of applications but that other priorities could be put forward by Members at the meeting. The Highways Liaison Officer detailed that the schemes that had been put forward were suitable for the panel to consider with many being of smaller funding values.</p> <p>20. Gosbecks Primary School, Gosbecks Road, Colchester, Pedestrian Guard Railing - £5,000</p> <p>27. Nr Co-op, Chappel Road, West Bergholt – Zebra Crossing Improvement – Raised table at Zebra Crossing - £25,000. Funding was provisionally allocated and would be confirmed with the County Member following review of the drawings which had been received on the day of the meeting.</p> <p>7. Wivenhoe- Cycle Stands at various locations- £9,500 – It was noted that the proposals were not on Highways Land but that LHP funding for the stands could be provided allowing the Town Council to implement the scheme.</p> <p>8. Clifton Terrace, Wivenhoe, - Improvements to surfacing/ steps to allow better pedestrian access to train station – This site was agreed as a reserve option that the Committee would look at again once the feasibility report had been returned.</p> <p>22. Camulos Academy, Whitmore Drive, Colchester – Footway Link to School -£13,000</p> <p>16. B1408 London Road Stanway – Relocation of bus stop -£11,500</p> <p>18. Various – DigiGo Bus Service – Scoping / Feasibility study into shared public transport service (on-demand or pre-bookable travel) in specific areas. - £22,000</p>	
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<p>6. Roberts Road j/w Brigadier Grove, Colchester – Roundabouts Improvements - £6,000</p> <p>20. Trinity Street, Colchester – A signage review has been requested to further instruct vehicles of restrictions -£28,000</p> <p>26. Priory Street j/w Fennings Chase, Colchester – One way signage at four junctions -£3,000</p> <p>30. Brinkley Lane/ Derwent Road, RAB, Highwoods – Pedestrian crossing warning signs - £8,500</p> <p>34. Fordham Road, j/w Packards Lane, Wormingford – Junction Improvements - £10,500</p> <p>66. Constantine Road/ Hamilton Road, Colchester – 20MPH carriageway roundels associated with 20mph signage - £1,750</p> <p>Panel Members discussed road markings and how these were funded and implemented on sites. The Highways Liaison Officer detailed that when signage markings on roads were renewed the team would do the immediate surrounding area depending on the time that had been allotted.</p> <p>The Parish Council representatives expressed interest in whether these teams could be hired out for works in their parishes. The Highways Liaison Team Leader responded that this could be considered as a project for future work and would investigate this and report back on this for the next meeting.</p> <p>11. Stratford Road, Dedham – Revise TRO and signage to allow local buses to use the route only when this would be the alternative route to a closure on an existing bus route. - £5,500</p> <p>7. Footpath 5 off Tollgate Road, Stanway Step and Surface improvements top footpath to encourage pedestrian use- Land acquisition £5,500</p> <p>49. Straight Road / Boxted Road – Parish Sign - £6,000</p> <p>7. O/s Lexden Road, West Bergholt – Formalise Bus Stop – The Highways Liaison Officer was asked to provide an update on this item for the next meeting as it had been in validation for an extended period.</p> <p>1. Peartree Road, Stanway – Crossing Improvements – A request has been received for the investigation into a crossing point. - £5,500. It was noted that if a developer came forward and provided the proposed crossing then this scheme would be discontinued.</p>	<p>DM</p>
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	<p>26. London Road, nr j/w Millers Lane, Stanway – Signalised Crossing – The Panel discussed the proposal and that the contents of the report with concern being raised about the traffic flow. The Highways Liaison Officer detailed that a new proposal could be submitted to the Local Highways Panel taking into account the contents of the feasibility study.</p> <p>5. Cowdray Avenue, Colchester – Cycle Route Improvements. – concern was raised over this item and whether it would be promoting shared usage of pathways taking into consideration that LTN120 did not promote this. The Highways Liaison Officer detailed that this would be considered as part of the validation process.</p> <p>12. Nr 96 Nayland Road, Colchester – Relocation of Bus cage - £6,500</p> <p>66. Constantine Road/ Hamilton Road, Colchester – 20 MPH roundels - £1,750</p>	
<p><b>7.</b></p>	<p><b>Revenue Funding and Traffic Survey Requests 2023/2024</b></p> <p>The Highways Liaison Officer presented the report to the Committee outlining those traffic survey requests that had been put forward for 2023/2024 noting that the budget available was £5,000 and that if all schemes were approved then this would cost £5,882.</p> <p>The Panel agreed that all schemes should be funded and that an overspend of £882 be incurred, which was agreed by the Highway Liaison Team Leader. It was suggested that that Parish Councils could look into speed surveys separately from the LHP as these would be slightly cheaper as there would not be a handling fee from Essex County Council.</p>	
<p><b>8.</b></p>	<p><b>Any Other Business</b></p> <p>It was noted that the Highways Liaison Officer would check on the CMA in Fordham and would update the panel accordingly.</p>	<p><b>JS</b></p>
<p><b>9.</b></p>	<p><b>Date of next meetings:</b></p> <p>Via Video call:</p> <p>Tuesday 19 September 2023          Tuesday 19 December 2023          Tuesday 19 March 2024</p>	