

MALDON DISTRICT LOCAL HIGHWAYS PANEL MINUTES

FRIDAY 14th OCTOBER 2022 at 09:30a.m.

COUNCIL CHAMBER, MALDON DISTRICT COUNCIL OFFICES,
PRINCES ROAD, MALDON, ESSEX, CM9 5DL

Chairman:	Councillor M F L Durham
Panel Members:	Essex County Council – Councillor J Fleming, Councillor W Stamp Maldon District Council – Councillor S Morgan, Councillor A L Hull, Councillor S Nunn Parish Council Representative – Mr J Anderson
Officers:	EH Kandice Louis - Highway Liaison Officer EH Daniel Maclean – Highways Liaison Officer Team Leader
Secretariat:	Charlotte Elderton – Maldon District Council

Item		Owner
1.	<p>Welcome and Introductions:</p> <p>The Chairman welcomed all Members to the meeting of the Maldon District Local Highways Panel and advised on the protocol for today' meeting.</p>	Chairman
2.	<p>Apologies for absence:</p> <p>Apologies have been received from Cllr Stephen Nunn.</p>	All
3.	<p>Minutes of Previous Meeting:</p> <p>The minutes of the meeting held on 22 July 2022 were received and confirmed although Cllr Jane Fleming (JF) would like it noted that at the meeting of 22.07.22 members raised concern over the number of schemes slit by ward divisions and the allocation of funding to each of these which is noted below:</p> <p>Heybridge & Tollesbury 39 schemes (£280,000) Maldon 47 (£46,000) Southminster 21 (£70,000)</p>	All



4.	<p>Matters Arising from Minutes of the previous meeting: 22 July 2022</p> <p>None.</p>	All																		
5.	<p>Report on Funded Schemes – 2022/23:</p> <p>The Highways Liaison Officer drew members attention to page 8 of the agenda pack which provides an update on the current position of all the schemes which the Maldon Local Highway Panel has recommended for inclusion in their 2022/23 programme.</p> <p>LHP Funding 2022/23</p> <table data-bbox="293 707 1094 954"> <tr> <td>LHP funding 2022/23</td> <td style="text-align: right;">£200,000</td> </tr> <tr> <td>Reduction for Countywide Casualty Reduction Schemes</td> <td style="text-align: right;">£29,250</td> </tr> <tr> <td>Sub-Total</td> <td style="text-align: right;">£170,750</td> </tr> <tr> <td>LHP additional funding 2021/22</td> <td style="text-align: right;">£180,000</td> </tr> <tr> <td>LHP additional funding 2022/23</td> <td style="text-align: right;">£200,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£550,750</td> </tr> </table> <p>Budget Summary 2022/23</p> <table data-bbox="293 1025 927 1137"> <tr> <td>Total LHP budget 2022/23</td> <td style="text-align: right;">£550,750</td> </tr> <tr> <td>Scheme Recommendations</td> <td style="text-align: right;">£361,000</td> </tr> <tr> <td>Remaining Budget to Allocate</td> <td style="text-align: right;">£189,750</td> </tr> </table> <p>Daniel Maclean (DM) advised the panel that only last night they had been advised that the budget for the additional funding to the LHP was being held back by ECC so the budget is now significantly lower than anticipated and leaves the panel with an overspend of £90,000. DM also advised the panel that the following 2 schemes which are listed as commissioned had in fact not been put though and are therefore still in validation and will need to be removed from the funding list. DM did advise the panel that they had the resources to deliver the rest of the programme and they can be flagged as a priority for next year.</p> <p><u>10 – Woodrolfe Road, Tollesbury – Surface Improvements</u> <u>20 – A414 Maldon Road, Woodham Mortimer – Pedestrian Refuge</u></p> <p>JF noted her frustration and dissatisfaction at scheme 20 being removed and felt that it should be a scheme from the Heybridge and Tollesbury Division that is removed. JF also noted that the cabinet member has been in discussions re this scheme and residents have already been advised where the refuge islands are going to be placed. DM noted that although the scheme would be pushed back, the delivery would still be within the same timeframe.</p>	LHP funding 2022/23	£200,000	Reduction for Countywide Casualty Reduction Schemes	£29,250	Sub-Total	£170,750	LHP additional funding 2021/22	£180,000	LHP additional funding 2022/23	£200,000	Total	£550,750	Total LHP budget 2022/23	£550,750	Scheme Recommendations	£361,000	Remaining Budget to Allocate	£189,750	
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	<p>JF noted that she felt that the funding formula Highways apply to Maldon is fundamentally flawed for maintenance and capital and cannot agree to scheme 20 being removed.</p> <p>Members made the suggestion of decommissioning the following schemes and roll them forward to 2023/24 so that scheme 20 can remain, if this is an option:</p> <p><u>4 – Maldon Road, B1022 – Footway Improvements</u> <u>5 – Wood Road, Heybridge – 20mph</u></p> <p>Action: DM agreed to speak to the design team to see if work has started on these schemes, if not these 2 schemes to be decommissioned to 2023/24 to allow scheme 20 to remain.</p> <p>Members asked Highways how joined up they are in relation to planning applications and requests for funding. DM explained that they regularly liaise with developers to see if there are opportunities to tap into funding and noted that they would like to be involved in earlier discussions, but this is a larger piece of work. Councillor Wendy Stamp (WS) advised that she had been given conflicting information re where S106 monies can be spent. JF advised the panel of a potential planning application on the A414 and this would be an opportunity to obtain funding for the residents.</p> <p><u>15 – High Street, Maldon – 20mph –</u> Members questioned why there were still temporary signs within the High Street and whether the speed limit is enforceable. Kandice Louis (KL) advised that this scheme was due for completion in Q3 so anytime now.</p> <p><u>16 – Viking Road, Maldon – Guard Railing –</u> JF made the panel aware that the Headteacher from Wentworth Primary School had written to the panel with concerns the guard railings are not yet installed having had to increase the child intake to 450 this year. JF provided KL with a copy of the letter. KL noted that this was due for completion in Q4.</p>	
<p>7.</p>	<p>Report on Schemes Awaiting Future Funding:</p> <p>The Highways Liaison Officer drew the Panel’s attention to page 11 of the report which identified all of the requests that have been received for the consideration of the Maldon Local Highways Panel.</p> <p>The panel are asked to review the schemes making their funding recommendation for those schemes they wish to see delivered and also remove any which they would not want to consider for future funding.</p> <p>The breakdown of scheme types available for consideration is as below:</p>	<p>Highways Liaison Officer</p>

	<p>Budget Summary</p> <p>Traffic Management £12,500 Walking £8,500 Passenger Transport £0</p> <p>Total £21,000</p> <p>There are currently 45 schemes in validation stage, 9 with the design team and 14 that have been recommended for removal due to not meeting policy requirements. The panel reviewed the schemes that have been put forward but are against ECC policy:</p> <p><u>2 – Mill Road, Burnham on Crouch- Traffic Management Improvements –</u> WS advised that this is a tiny road which leads to Stoney Hills. KL advised that the speed survey indicated a good level of compliance. WS advised that she will visit the site the area over the next month at varying times / days and take photographs. Action: Members agreed to remove this scheme and will await the photographs from WS before submitting a new request with alternative options.</p> <p>The Chairman advised the panel that there have been many speed surveys requested and the revenue funding for this has now been spent, therefore at the current time we are unable to put in any new requests for speed surveys to be conducted. KL noted that although members may not specifically ask for a speed survey to be conducted, this helps to build up the case and are therefore automatically requested when there is a speed issue.</p> <p><u>7 - Latchingdon Road, Cold Norton – Signage / VAS –</u> The speed survey results show good compliance. JF advised the panel that it is the surface on the approaches to the crossing that have worn away and the VAS is not working, therefore it is not a speed issue. KL explained that the maintenance issues can be reported and corrected but the VAS will need to be funded via the Parish / Town if required as due to the compliance with the speed survey it does not meet criteria of the LHP. Action: The panel agreed for the scheme to be removed based on the speed survey compliance. KL will report the maintenance issues that are required and circulate the process for VAS's.</p> <p><u>9 - Hall Road / School Road, Great Totham South – Traffic Management Improvements –</u> Speed survey results show good compliance. Action: Members agreed to remove this scheme.</p>	
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<p><u>18 – Hatfield Road, Langford, Maldon – Speed Reduction / Signage / Other</u> – The speed survey shows good compliance although members agreed that alternative options should be explored. Action: Members agreed to look at alternative speed restriction options.</p> <p><u>19 – Maldon Road, Langford, Maldon – Speed Reduction / Signage / Other</u> – The speed survey results show good compliance. Action: Members agreed to remove this scheme.</p> <p><u>20 – Crouchman’s Farm Road, Maldon – Speed Reduction / Signage / Other</u> - The speed survey results show good compliance. Action: Members agreed to remove this scheme.</p> <p><u>23 – Maldon Road, Langford, Maldon – Request for a replacement speed indicator device</u> – The speed survey results indicate that it longer meets criteria for a replacement VAS. Action: Members agreed to remove this scheme</p> <p><u>24 – B1010 Lower Burnham Road, Latchingdon – Request for Speed Reduction</u> – The speed survey shows good compliance although members were concerned where the survey was conducted. Action: KL will share he details of the speed survey and where it was conducted. To remain on the list for discussion next time.</p> <p>Members asked if historical data for speed surveys can be supplied and can the information be shared with Essex Police? DM confirmed that they do have access to historical data but is unable to confirm how long historical data is kept for, he also advised that this information can be shared.</p> <p><u>26 – Fambridge Road, Maldon (Limebrook Way RAB to Royal Oakk P/H) – Footpath</u> – This is a historical scheme and whilst there was no planning agreement with Taylor Wimpey to provide a footpath, the developer has put in a footpath further into the development and this has been resolved. Action: Members agreed to remove this scheme</p> <p><u>30 – Ben Cobey Avenue, Maldon – Signage</u> – JF noted that a no through sign has been installed. Action: Members agreed to remove this scheme</p> <p><u>40 – Main Road, Mundon – Roundels</u> – This is a maintenance issue that KL has reported on behalf of the panel. Action: KL will provide members with timescales for the repaint. Members agreed to remove the scheme.</p> <p><u>41 – Fambridge Road, North Fambridge – Speeding</u> – The speed survey results show good compliance although confusion over if there is a 40mph leading to a 30mph or if the stretch of road is all 30mph.</p>	
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	<p>Action: KL will revisit the scheme and review the speed limits along the stretch of road. The scheme will remain on the list pending the outcome of the speed limit review.</p> <p><u>45 – Howe Green Road, Maldon – Speed Reduction –</u> Speed survey results indicate good compliance. Action: Members agreed to remove this scheme</p> <p><u>46 - North End, Southminster – Traffic Management Improvements –</u> Whilst the speed survey indicates good compliance, WS would like to know where the speed surveys were conducted. Action: KL to share the detail of the speed survey / location with members. The scheme will remain on the list for consideration at the next meeting.</p> <p><u>55 – Cold Norton Road, Latchingdon – Traffic Management Improvements –</u> Speed survey results indicate good compliance. Action: Members agreed to remove this scheme</p> <p><u>58 – Park Drive, Maldon – Signage –</u> This relates to additional signage for the football club.</p> <p><u>59 – Southminster Road, Southminster – Speed Reduction –</u> Whilst this scheme remains in validation, Councillor John Anderson (JA) is unaware which road this refers to. Action: KL will find the detail of the scheme and update JA directly.</p> <p>WS drew members attention to the following ‘walking scheme’ noting the cost of the implementation of the scheme and highlighting the need to get developers on board as this could have been actioned by the developer.</p> <p><u>1 – Southminster Road, Burnham on Crouch – Footway Improvements</u></p> <p>The schemes hat are denoted green will not be funded this year, therefore they will remain on the list until the March meeting when decisions can be taken by the panel as to which schemes should be put forward. DM made the panel aware that Parishes can match fund / contribute to any of the validated schemes.</p>	
<p>8.</p>	<p>Any Other Business</p> <p>None.</p>	

9.	Date of next meeting <ul style="list-style-type: none">➤ 1st December 2022 (TBC)➤ 1st March 2023 (TBC)	
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The meeting closed at 11:00 a.m.