

CASTLE POINT LOCAL HIGHWAYS PANEL MINUTES

13 JULY 2022 AT 15:00

Microsoft Teams Video Call

Chairman:	Cllr Andrew Sheldon (ECC)
Panel Members:	ECC Members Cllrs Blackwell, Reeves, May and Egan (Vice Chairman)
	CPBC Members Acott, Cole, Hart and Skipp
	CITC Members Cllr Anderson
Officers:	ECC: Dan MacLean – Highway Liaison Team Leader Param Kaur-Kingston - Highway Liaison Officer Brad Ellis - Design Engineer
	CPBC: Trudie Bragg - Head of Environment Stuart Jarvis - Contracts Manager
Secretariat:	Loretta Hill – Civic Governance Officer

Item		Owner
1.	Welcome and Introductions: Vice Chairman, Cllr B. Egan welcomed all present and opened the meeting.	V-Chair
2.	Apologies for Absence & Declarations of interest: Apologies for absence were received from the Chairman, Cllr Sheldon. Cllr Blackwell was not present. There were no declarations of interest	V-Chair
3.	Minutes of meeting held on 22nd March 2022 to be agreed as correct record: The minutes of the last meeting, 22 nd March were agreed as a correct record.	V-Chair
4.	Matters Arising from Minutes of the previous meeting: There were none.	HLO

5. Report on Funded Schemes – Report 1:

HLO provided an update on the current position of all the schemes which the Castle Point Local Highway Panel has recommended for inclusion in the 2022/23 programme.

HLO

1. LHP Funding 2022-23	
LHP funding	228,800
Reduction for Countywide Casualty Reduction Schemes	33,462
Sub-Total	£195,338
LHP additional funding 2021-22	£100,000
Reprofiled schemes 2021-22	£178,500
LHP additional funding 2022-23	£200,000
Total	£673,838
2. Budget Summary 2022-23	
Total LHP budget 2022-23	£673,838
Scheme Recommendations/Slipped Schemes	£421,000
Remaining Budget	£252,838

Within the programme the dates given as Quarters 1 to 4, refer to the financial year as follows: -

- Q1 Quarter 1 – April to June
- Q2 Quarter 2 – July to September
- Q3 Quarter 3 – October to December
- Q4 Quarter 4 – January to March

HLO

Members are reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.

Scheme Type	Total Estimated Costs	
Safer Roads		
Traffic Management	£48,500	
Walking	£6,500	
Cycling	£0	
Passenger Transport	£0	
School Crossing Patrols	£0	
Public Rights of Way	£0	
	£55,000	
<p>The schemes in Green if agreed could be funded this financial year.</p>		
<p>HLO informed that an update had been given by email, regarding St Michael's Road and Third Avenue.</p>		
<p>£55,000 is awaiting, to be funded.</p>		
<p>Items in green in the report could be funded this financial year.</p>		
<p><u>Ref:1 LCAS192026 – Falbro Crescent – 20mph and signing</u> Objections received following consultation, cabinet Member approval in process. Currently sat with TRO team for sign off. DM to action.</p>		HLL
<p><u>Ref: 5 LCAS202002 - New Road jw Long Road, Canvey Island – Signage.</u> Request for review of signage and measures to highlight the No Entry into New Road from Long Road. This was recently completed.</p>		HLO
<p>A discussion was had surrounding the costs of schemes, some a lot more than others. It was explained that some schemes require surveys and may be bigger projects, any money reaped back will go back into the funding.</p>		HLO
6.	<p>Report on Schemes Awaiting Funding – Report 2: The following Schemes Awaiting Funding list identifies those scheme requests, which have been received for the consideration of the Castle Point Local Highways Panel.</p> <p>The Panel are now asked to review the schemes on the attached Schemes Awaiting Funding List and consider their further scheme funding recommendations for those they wish to see delivered in 2022-23. The remaining budget to allocate is £253,838.</p> <p>The Panel may also remove any schemes they would not wish to consider for future funding.</p>	HLO

	<p>There are currently Schemes Awaiting Funding with an Estimated cost of £55,000 as shown in the summary below: -</p> <table border="1" data-bbox="244 376 1337 678"> <thead> <tr> <th>Scheme Category</th> <th>Total Estimated Costs</th> </tr> </thead> <tbody> <tr> <td>Traffic Management</td> <td>£48,500</td> </tr> <tr> <td>Walking</td> <td>£6,500</td> </tr> <tr> <td>Passenger Transport</td> <td>N/A</td> </tr> <tr> <td>Total</td> <td>£55,000</td> </tr> </tbody> </table> <p>All items in green in the report, if agreed will be updated in the next papers. Also, green items are slightly over budget, therefore no more until next financial year.</p> <p>Items in red would usually be removed, however, members asked and agreed that they should remain at this stage.</p> <p><u>Traffic Management</u></p> <p><u>Re13: LCAS202014 – Long Road Jw Thorney Bay Road, Canvey Island – Traffic Management Improvements</u> Awaiting feasibility Study.</p> <p>A member reported that they had received a lot of requests from residents, wanting to make the road safe. Safety is a concern especially for the elderly and near the Sandy Bay site.</p> <p>Once speed survey results come back, they will be shared.</p> <p><u>Ref 19:</u> A member informed that this item in Rushbottom Lane, states Division as Canvey Island West. It should be Thundersley.</p> <p><u>Walking</u></p> <p><u>Ref 3:</u> A member informed that this item, Rushbottom Lane, states Division and Parish as Canvey Island, West. It should be Thundersley.</p>	Scheme Category	Total Estimated Costs	Traffic Management	£48,500	Walking	£6,500	Passenger Transport	N/A	Total	£55,000	<p>HLO</p> <p>HLO</p> <p>HLO</p> <p>HLO</p>
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<p>7.</p>	<p>Any Other Business</p> <p>Dan MacLean informed he had taken over Sonia role.</p> <p>DM updated that the LHP Service Area has been subject to a review. Looking to see where improvements can be made.</p> <p>Training for Members i.e., ranger service, the types of schemes etc. This will be rolled out at the end of this year.</p>	<p>HLL</p>										

	<p>Web based request tool, with maps and up to date information, which will also provide more information to Members.</p> <p>A member report that there were a lot of potholes, in the Thundersley Division. It was explained that scheme requests need to be submitted. Cllr BE informed that this could be escalated. DM informed he would speak with Cllr SC after the meeting.</p> <p>Members discussed Bus Shelters and the Essex Sponsorship Scheme. This is being investigated.</p> <p>Members were asked to contact Dan with any queries they may have.</p> <p>Members were also informed that Param would be leaving soon for pastures new. Members gave thanks to Param for her work.</p> <p>It was agreed that future meeting would be held face to face, provided the Committee Room 1 is available.</p>	<p>HLL</p> <p>LH</p>
<p>8.</p>	<p>Date of next meeting:</p> <p>To be confirmed, provisionally:</p> <p>7 September and 14 December 2022.</p> <p>A member requested the time change to 3.30pm, which was agreed</p> <p>The meeting ended at: 3.45pm</p>	<p>HLO</p>